

Luther Memorial Church

2020 Annual Report



Table of Contents

Agenda	1
2020 Annual Meeting Minutes	2
South-Central Synod Bishop	5
Pastors	6
Congregation Council	7
Luther Memorial Columbarium	8
Luther Memorial Foundation	9
Tke Keep Ministry	11
Lutheran Campus Ministry	12
Parroquia Santa Maria	13
2021 Council Nominations	14
Church Administrator	15
2020 Year-End Financial Reports	20
2020 Benevolence	32
2020 Parish Register	33
2021 Operating Budget	34



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The Rev. Brad Pohlman, Senior Pastor
The Rev. John Worzala Dumke, Associate Pastor
The Rev. Rebecca Ninke, Visitation Pastor
Vicar Leif Kratzke Nelson, Seminary Intern
Sarah Brinkman, Office Coordinator
Kim O’Leary, Church Administrator
Andrew Schaeffer, Director of Music
Suelyn Swiggum, Director of Shared Ministry
Robin Wagner, Director of Communication
Dan Zerger, Custodian

Agenda

113th Annual Meeting of the Congregation of
Luther Memorial Church, Madison, Wisconsin.

February 7, 2021 | 11 am

- I. Call to Order: Yvonne Eide, President
- II. Invocation
- III. Appointment of Tellers & Parliamentarian
- IV. Approval of Minutes
 - a. 112th Annual Meeting, February 2, 2020
- V. Report of the President
- VI. Report of the Pastors and Staff
- VII. Acceptance of Reports
 - a. Luther Memorial Columbarium
 - b. Luther Memorial Foundation
 - c. The Keep Ministry
- VIII. Approval of 2021 Budget
- IX. Election of 2021 Council Members
- X. Other Business
- XI. Adjournment with Prayer

Luther Memorial Church
112th Annual Meeting of the Congregation of Luther Memorial Church
Meeting Minutes
February 2, 2020

Call to Order

Meeting called to order at 12:15pm by Council President Cliff Haaland.

Appointment of Tellers

Barb Luedke, Diane Norback and Jan Hall were appointed as tellers. John Pleuss was appointed as parliamentarian.

Invocation

Yvonne Eide provided the opening prayer. Cliff Haaland thanked Connie and Randy Burmeister for providing the lunch and refreshments. The requirement for a meeting quorum was met.

Approval of Minutes from 111th Annual Meeting, February 3, 2019

Michael Bradley moved to approve the minutes from the 111th Annual Meeting, seconded by Barb Hughes. The motion carried.

Report of the President

Cliff Haaland said it is a pleasure to be serving as president and thanked the congregation for opportunity to serve. Michael Bradley thanked Cliff Haaland for his calm leadership.

Cliff Haaland went on to preview the next 10 years. In summary, LM is looking at sizable deficit. The current 3-year appeal ends in June so the congregation will need to look ahead. There are two taskforces that will be appointed to look at future repairs and maintenance: One for the organ and one for stained glass. A third taskforce will form to look at a possible partnership with Santa Maria as that congregation looks for a new home. Some in the congregation may be asked to take part in a taskforce and there will be a need for the congregation to vote on upcoming projects. He concluded with encouraging the congregation to reach out to the pastors or Council with questions or comments.

Acceptance of Reports

- Luther Memorial Columbarium—update provided by Columbarium Board President Phyllis Pleuss.
They are planning some exciting things for the coming year and encouraged the congregation to consider a spot in the columbarium.
- Luther Memorial Foundation—Cliff Haaland referred to report on page 8 of the *2019 Annual Report*.
- The Keep— Co-chair Helen Hartman referred to her summary in the *2019 Annual Report*.
- The Keep Food Pantry—update provided by Chair Barb Luedke.
She encouraged the congregation to refer to her report for details. She attributes the success of the food pantry to the volunteers and recognized members of food pantry committee and volunteers by having them stand for a round of applause from the congregation. She also thanked everyone for their donations to the pantry as well praising an honorary associate member, Alicia Curtis, who helped to put together a registration of those receiving items from the food pantry.

Report of the Pastors and staff—provided by Pr. Brad Pohlman

Referred to the report in the *2019 Annual Report*. At the conclusion of his summary the congregation recognized Pr. Brad Pohlman and the staff in a round of applause.

Update on giving and Elexio—Cliff Haaland

Provided a summary and “fun facts” about the new Elexio system. 119 people have activated their online Elexio Community account. 88 pledges have been made online through Elexio Giving, though many more pledges have been made in total. Small prizes were awarded to individuals who were the first five to give online and the first five to activate their Elexio account. Cliff Haaland also thanked Sue Bangert and Bob Steffen for working as “test subjects” before the roll out of the program.

Hymn

“Holy Spirit, Ever Dwelling” led by Andrew Schaeffer.

Approval of Constitutional Changes

Second Vote on Proposed changes from last year’s annual meeting

Pr. Brad Pohlman led a discussion on updates listed on page 13 of the *2019 Annual Report*. Governance reviewed and moved to approve changes to constitutional items C12.05 and C13.02. For C13.02, he explained that as the Council has gotten smaller, they wanted to change the make-up of the search committee to reflect the make-up of the Council.

Because the Council has approved both changes, Cliff Haaland asked for a second from the congregation concerning the changes. Seconded by Lynn Svetnicka. No further discussion. Cliff Haaland stated that a simple majority would be appropriate to pass the changes and asked for a vote by a show of hands in favor of accept changes as stated on page 13 of the *2019 Annual Report*. The motion carried.

Vote on 2019 Model Constitution Updates—Pr. Brad Pohlman

ELCA encourages congregations to update their own constitutions to keep them consistent with the model constitution. An explanation is provided on page 14 of the *2019 Annual Report*. Pr. Brad Pohlman explained that items with asterisks next to them are required by the ELCA and will need to be changed in our constitution. One congregant noted that C5.04 seems to say that a vote at an annual meeting is required to nominate delegates to attend the Synod Assembly. Pr. Brad Pohlman clarified that the Council is elected by the congregation to elect delegates on behalf of the congregation.

Because the Council has approved the changes to the model constitution, Cliff Haaland asked for a second from the congregation. Seconded by Michael Bradley. No further discussion. Cliff Haaland stated that a simple majority would be appropriate to pass the changes and asked for a vote by a show of hands in favor of accept changes as stated on page 14 of the *2019 Annual Report*. The motion carried.

Approval of temporary modification to undesignated estate gift policy—Cliff Haaland

In reference to explanation provided on page 16 of the *2019 Annual Report*, there is a proposal to temporarily change the undesignated estate gift policy to help take care of the current debt. This would not change the policy for designated gifts to LM. Cliff Haaland asked for comments and no further comments provided.

Cliff Haaland asked for all in favor of the proposed temporary policy change for unrestricted planned gifts as listed on page 16 of the *2019 Annual Report* to signify by saying Aye, Nay or Abstain. The motion carried.

Approval of 2020 Budget—Pr. Brad Pohlman

Referred to page 40-41 of the *2019 Annual Report* and provided highlights as follows:

- Operating Appeal asked for 3% increase and it was granted by congregation.
- Noted the increase in giving to Serving and Partnering lines to support Campus ministry and the South-Central Benevolence. Chris Enslin praised this effort by the congregation.
- Internet transaction fees have reduced with use of Elexio.
- Facilities spending on fuel and lights decreased \$5,000 after switching lightbulbs over to LEDs. Water consumption also decreased 37% due to new low flow toilets and plumbing improvements though did not decrease spending due to increased water costs. Bill Hunnex praised for his work in comparing before and after construction costs which were reflected in these changes to the budget.
- Increase in spending on program staff due to the Synod's recommendation to increase COLA by 2.8% plus \$786 step increase. Health insurance also went up slightly this year.

The Council has approved the 2020 budget as presented and Cliff Haaland asked for a second from the congregation. Seconded by Barb Hughes.

Cliff Haaland asked for all in favor of the budget as proposed to signify by saying Aye, Nay or Abstain. The motion carried.

Election of 2020 Council Members

Cliff Haaland thanked outgoing Council member Janice Ferguson. This year's nominees for a second 3-year term each are Bruce Curtis, Helen Hartman and Kelly Olson and for a 3-year term is Kris Gruber-Twardy. The young adult nominee for a second 1-year term is Surya Blasiote. Cliff Haaland asked twice for nominations from the floor; no further nominations offered. Bob Steffen moved to close nominations, seconded by John Pleuss. Nominations closed.

Barb Hughes moved to accept the nominations and pass all unanimously, seconded by Bob Steffen. During a quick discussion all nominees were asked to stand. The motion carried.

Other Business

- There was a request from the floor to make the page numbers bigger on next year's annual report.
- Bob Steffen recognized the Burmeisters for wonderful work organizing today's luncheon during the meeting.

Adjournment with Prayer

Bill Braham closed the meeting with a prayer. Michael Bradley moved to adjourn the meeting, seconded by John Pleuss. The meeting adjourned at 12:59 pm by Cliff Haaland.

Janice Ferguson, Secretary



**South-Central Synod of Wisconsin
Evangelical Lutheran Church in America**
God's work. Our hands.

Dear Friends in Christ,

The preacher C.H. Spurgeon once said, "By perseverance the snail reached the ark." Sit with that for just a moment. 2020 felt to me a lot like the journey the snail undertook to the ark. So much of 2020 seemed like a slow crawl along a muddy, unknown, and uncertain path. Like the snail, we may have had days when we forgot what we were crawling toward or what the journey was all about. We may have lost track of the summons to go to the ark altogether.

But, by perseverance the snail reached the ark. This is incredible grace. This too was 2020. The 138 congregations and ministries of the South-Central Synod of Wisconsin proclaimed God's Word, provided places and spaces for people to keep connecting to their community of faith, and reached out in generosity to neighbors. You persevered. Even as we felt it to be a muddy, unknown, unending path beneath us, the church kept crawling forward with the transforming love of Jesus Christ.

You are reading this report because you care about your congregation. Thank you for that care, especially this year, and thank you for attending your congregation's annual meeting. I know you have had to adapt in ways you never imagined. Thank you for persisting.

Please know that your synod, the South-Central Synod of Wisconsin, is committed to being your partner in ministry. CARE-CONNECT-EQUIP are our values. In 2021 we will continue to foster partnerships that help us live out these values. We will persevere on the path together:

- With conferences, the synod council, and the office of bishop
- Among and between congregations
- Among and between rostered and lay leaders
- With ecumenical and global partners
- Between ELCA congregations, the synod and the national church

I am deeply grateful for this new calling to serve with you as bishop. I am honored to call this synod my home and believe that God is leading us forward together. Together may we find new ways to share God's grace, build community and to be Christ's presence along the path.

In Christ,

Bishop Joy Mortensen-Wiebe

Pastors

The Rev. Brad Pohlman & the Rev. John Worzala Dumke

*“And you, beneath life’s crushing load, whose forms
are bending low, who toil among the climbing way with
painful steps and slow: look now, for glad and golden
hours come swiftly on the wing; oh, rest beside the weary
road and hear the angels sing.”*

ELW 282 It Came Upon a Midnight Clear

Above is the third stanza of a beloved Christmas carol, “It Came Upon a Midnight Clear.” This was our hymn of the day for the Christmas Eve recording and it seemed to us to be a fitting text for the year just ended. It has been a weary and unusual road we have all journeyed on together. And although the original poem, written in 1849, was penned in response to war and revolution in America and Europe, it seems to match our present context well.

Here are some notable things we want to record in this report. We start by recognizing a number of you who have engaged in ministry in quiet but important ways:

- Dave Parminter, who became our weekly videographer for worship.
- Carolyn Oldershaw, who graciously volunteered to lead Sunday morning coffee hour via Zoom.
- The Keep Food Pantry volunteers who have kept the pantry open to assist those in need.
- Breadbreakers participants who gathered in new and socially-distanced ways.
- Morning Prayer participants from around the country who have met regularly via Zoom.
- Worship leaders, musicians and participants who have brought vitality to online worship.
- Tech folk who spent hours helping us move to more virtual learning, worship and connecting.
- Mustard Seed Gardeners who have tended the church and campus center grounds.
- All of you who have reached out and connected with others in our church family.
- All of you who have prayed unceasingly for the congregation, the world and all in need.

This past year, we welcomed seminarian Leif Kratzke Nelson to serve as our vicar 2020–2021. He has completed his seminary studies at the Lutheran School of Theology in Chicago and will be ordained this coming summer. Leif has been serving at LM 3/4-time and at the Campus Center 1/4-time. We also thank the intern committee, chaired by George Alexander, for providing support and feedback to Leif.

Our partnership with Parroquia Santa Maria, an ELCA Spanish-speaking mission congregation, got off the ground this year. Santa Maria plans to offer a Communion service on Sundays at 12:30 pm at LM as soon as it is safe to gather for worship in person. We thank the dedicated members of LM/SM Task Force, chaired by Heidi Notbohm, who helped to bring this relationship to fruition. We are grateful, too, for the formation of a new Partnership Ministry Team, who will nurture the growth of this shared ministry. We look forward to working together!

Early in the year, the council formed a Pipe Organ Task Force for two purposes: to review the current status of the 1966 Austin organ in the rear balcony, and to look forward toward a possible new instrument. Despite the pandemic, good progress has been made by this task force, co-chaired by Sandy Erickson and Barb Hughes. We look forward to hearing more about the work of this group in 2021.

And finally, we wish to thank the LM staff for their commitment, passion, and extraordinary efforts during extraordinary times. Some serve full time, some part time; some you see on Sundays, some work more behind the scenes. They include (in order of longevity): Laurie Swimm (archivist), Kim O’Leary (Church Administrator), Suelyn Swiggum (Director of Shared Ministry), Dan Zerger (Custodian), Robin Wagner (Director of Communication), Sarah Brinkman (Office Coordinator), Chelsie Propst (Compline Choir Director), the Rev. Rebecca Ninke (Visitation Pastor), Andrew Schaeffer (Director of Music), the Rev. Lisa Nelson (Women’s Group Coordinator) and Leif Kratzke Nelson (Vicar for 2020-2021). We also wish to thank our partners in ministry, the Rev. Emily Tveite (Campus Pastor) and the Rev. Kirsten Worzala Dumke (Mission Pastor at Santa Maria).

We especially thank Kim O’Leary who is retiring this coming February after serving as Church Administrator for over 20 years. Well done, faithful servant. May God’s blessings go with you as you begin a new chapter. We will miss you.

Finally, we thank you, our dear church family, who faithfully serve in the life and work of Luther Memorial, and embody Christ’s love through community. We hope and pray for the Spirit’s continual enlivening of our shared ministry. We are grateful to serve among you.

Congregation Council

Yvonne Eide, President

“May the God of hope fill you with all joy and peace in believing, so that you may abound in hope by the power of the Holy Spirit.” Romans 15:13

It has been my pleasure to serve as council president this past year.

2020 has been a challenging year for all of us. I want to thank the Luther Memorial staff for their dedication and innovation that has kept the church operating smoothly; to the congregation council for their insights and direction as we have made critical decisions about the functioning of the church; and everyone in the congregation for your faithful service and generous gifts this past year. Because of you we have been able to continue ongoing ministries and expand in new ways.

Luther Memorial Church staff rose to the challenge of the COVID-19 pandemic. They provided worship services every Sunday in 2020 but one. In March, the staff developed a system of video recording services on Thursdays for viewing the following Sunday. Soon after that all church meetings and events were held online. I counted eleven online gatherings on the Luther Memorial calendar in a recent week.

Another ministry area that required innovation was The Keep Food Pantry. The dedicated volunteers of the food pantry adjusted procedures to maintain operation so that students, staff and faculty of UW-Madison, Edgewood College and Madison College had another much-needed food resource.

In addition to the challenges in maintaining ministry, it was clear that the budget would be

difficult to meet. Luther Memorial Church was able to obtain a federal Paycheck Protection Program grant which made it possible for us to continue to pay the staff for ongoing ministry.

Despite the challenges, the church was able to move forward on planned projects and adjust plans in response to urgent needs. These included: establishing a COVID-19 relief fund to support local, state and international relief needs; finalizing the covenant between Luther Memorial Church and Parroquia Santa Maria ELCA; welcoming seminary intern Vicar Leif Kratzke Nelson; and establishing a Social Justice ad hoc group to build awareness of the concerns that are experienced by black, indigenous and people of color in our community and our nation, to educate the congregation around issues of racism, and to encourage a call to personal and communal activism.

Finally, I congratulate and thank Kim O’Leary who is retiring from Luther Memorial after 20 years of service. Her skills and steady hand have guided us through major renovations, changes in accounting practices, financial crises and finally COVID-19.

In closing I see hope for 2021 growing ever brighter replacing the 2020 pandemic darkness. I look forward to the day when we can meet again in person for worship and fellowship.



Luther Memorial Columbarium

Plyllis Pleuss, President

In his book Transitions, William Bridges talks about a period between an ending and a new beginning of emptiness, and lying fallow, so that new growth and new energy can begin. Perhaps for the Columbarium Board (and many of us) this past COVID-19 year has been a year of lying fallow. The Board began the year with plans in April for an Adult Forum focusing on funeral options and also for a gathering of niche owners on November 1, All Saints Day. Due to COVID-19, these events have had to be postponed indefinitely, until it is safe once again to gather together.

Over the past year we have sold six niches and have inurned two members in the Columbarium.

The debt we owe to the church for the loan to establish the North Wall is rapidly being paid off and now stands at only \$4,564.

Lewis Bosworth has been our faithful and hardworking historian for several years, but due to the closure of the church office and Lewis' recent illness, we have not been able to commemorate the inurnment anniversaries of the departed in the Columbarium. We hope to resume this practice as soon as possible.

We said "good-bye" to our Secretary, Judy Bush, who moved back to Door County, and also to Lee Powell, who completed his term of service. We thank them for their good service. Our new Board members are Janet Streiff and Rod Witte – welcome to them!

We look forward to a new year with renewed hope, energy, and growth.

Phyllis Pleuss – President
Janet Streiff – Vice President
Rod Witte – Secretary
Randy Raasch – Treasurer
Lewis Bosworth – Historian
Pastor Worzala Dumke – Pastoral representative



Luther Memorial Foundation

Anne Hunnex, President

2020 Members of the Foundation Board:

- President – Anne Hunnex
- Vice President – Jon Schneider
- Secretary – Alicia Curtis
- Treasurer – Randy Raasch
- At Large Members – Dave Berggren, Sandy Erickson, Bob Brod
- Ex Officio Members – Pastor Brad Pohlman, Council President Yvonne Eide

Background on Foundation

The Luther Memorial Foundation exists to steward bequests and other planned gifts that members and friends of the congregation have made to benefit the mission of Luther Memorial Church, and to encourage others to consider gifts to the Foundation.

The Foundation was started in 1964 with a gift from the estate of Oscar Rennebohm. Outright gifts and planned gifts are held in an endowment trust managed by the ELCA Foundation. Using a set formula, the Luther Memorial Foundation Board oversees allocations to and distributions from funds dedicated to: the preservation and restoration of church facilities via the Cornerstone Fund; programmatic ministries through the Program Fund; and support for outreach mission work through the Mission Fund.

Foundation Priorities for 2020

- Appreciation of currently identified Foundation donors
- Providing educational opportunities about the Foundation and stimulate consideration of each person's personal legacy.
- Communicating the opportunity for and impacts of gifts to the Foundation

Foundation Activities in 2020

As with so many other things in the year of 2020, our plans for the LM Foundation could not be carried out due to the COVID-19 pandemic. Our

plans had included a broader congregational event to encourage legacy giving and thank those who have made plans to donate to the LM Foundation. The theme for the year was "I Love to Tell the Story." The Board wanted to focus on the story of Christ's love and within that context have people consider and share their own stories. When it comes to the LM Foundation, the legacy of our past and our actions in the present translate into a future story about the ongoing mission an impact of Luther Memorial that is supported by the LM Foundation.

In the spring, the LM Foundation Board decided to curtail its activities for 2020. With the COVID-19 pandemic, in-person events that were not essential were not permitted or recommended. The Board discussed doing some online events but felt it was not the right time to add to the disruption to people's lives with additional activity or fundraising. Legacy giving is a topic that inevitably brings up thoughts of death and loss. With so much loss and disruption in people's lives caused by illness, physical distancing, economics and social unrest it was felt that further emphasis on loss was not what people needed.

The one project we felt could move forward was more education about the LM Foundation. Therefore, with the help of the LM staff, we completed the project to distribute the legacy giving brochures via mail. This was the culmination of many interviews and over the past two years which were edited down to a message about why people have participated in legacy giving. Through the distribution of this brochure to each family in the congregation, the Board was able to inform our members of the Foundation's existence and purpose so that they can consider their own legacy gifts.

Life Transitions Legacy binders produced in 2019 continue to be available through the church office and an electronic version can also be requested.

Luther Memorial Financial Update and Impact

The LMC Foundation has assets of \$2.5 million, based on data through 9/30/2020. These are managed in three funds:

- Program: \$ 471,347
- Cornerstone: \$ 1,812,470
- Mission: \$ 221,318

The LM Foundation provided 4.75% of Foundation assets or \$109,638 to the 2020 Operating Budget to support building, operations, a mission work. This was approximately 12% of the 2020 Operating Budget.

The LM Foundation Board has voted to transfer 5% of the Foundation assets (based on a 12-month rolling average through 9/30/2020) which amounts to \$117,737 to support the 2021 Operating Budget.

In looking at the decision to increase the percentage to 5%, the Foundation Board considered the intent of the Foundation to serve as a resource in times of need and to ensure the future of Luther Memorial's mission. Coming out of 2020 and the impact of COVID-19, the Board anticipates continued challenges in 2021 that will impact the church's budget at a time when the needs of the community are the greatest.

Considerations for the Future

During 2021, we expect the impact of the pandemic to continue which will curtail our activities. The LM Foundation Board will continue to look for opportunities to provide awareness and education while considering the continued social impacts of the pandemic. The Board would specifically like to reach out to younger members of the congregation to emphasize that legacy giving can be part of future planning at any age.

Hopefully, we will be coming out of the pandemic in 2021–2022, but the expectation is that life will be fundamentally changed for some time. Here the Board sees an opportunity to acknowledge people's feelings of uncertainty about the future and explore how people's thoughts may be changing about legacy giving.

The Board will continue to seek opportunities for LM Foundation to complement and support LM fund development efforts by staff and campaign committees; work together on approach and messages; continue to integrate legacy giving opportunities into LM giving messages.



The Keep Ministry

Helen Hartman & Sue Bangert, Co-Chairs of The Keep Ministry
Barb Luedke, Chair of The Keep Food Pantry

What a blessing and a gift The Keep offers to the broader university and college communities in the Madison area! Thanks to the Luther Memorial and Lutheran Campus Center staff, the congregation and council leadership for the vision to create this space. As with many things this past year, “Flexibility” and “Safety” were the operative words of 2020 within The Keep and The Keep Food Pantry. Four student groups returned in 2020:

- Bundle-Up: Collecting clothing and personal care products for homeless in Madison;
- Badger Caring Closet: Collecting personal care products, athletic and better clothing to college students;
- The Artisan Collective (formerly Wisconsin Without Borders Marketplace): Connecting with small, primarily women owned jewelry businesses in Ecuador, Nepal & Mexico to improve the communities in which they live; and
- F.H. King: Growing and distributing food at the UW campus, offering food sustainability workshops and promoting composting of food waste on-campus.

Until early March, each group was active in their space and The Keep Food Pantry welcomed shoppers. Since then, each group has had to adapt their operations (and has done so more or less successfully) to both public health and university requirements for safety around the COVID virus. The food pantry changed operations for the safety of the shoppers and volunteers, and remained open throughout the year, initially in the Children’s Realm, and then back in The Keep.

Even with these challenges, several student groups are active, albeit mostly on-line, and the food pantry has served increasing numbers of shoppers over the last 9 months of the year. The LM congregation mentors/advocates have remained in touch with the student groups leadership.

The food pantry has served up to 45 shoppers in one visit. The number of shoppers in October - December increased over the earlier part of the

year. Here is some of the data for the past year (through mid-October):

- 94% are UW students, faculty or staff and almost 5% are from Madison College, Edgewood College or another college/university;
- almost 92% are students and 8% of the shoppers are staff;
- 38% are graduate students, 31% upper-class students and 25% are under-class students;
- 56% walk to the food pantry, 15% bike and 19% take the bus;
- Several families with 1–3 children shop at the food pantry, and several households have seniors; and
- currently we have 95 active shoppers (coming for at least 4 months), with a few who have been coming for over a year. Since the food pantry opened, 213 shoppers have visited.

Thanks to ALL the volunteers who make The Keep ministries successful: mentor/advocates; Second Harvest food shoppers; IT support; volunteer coordinator; sign-makers; food overflow transport crew to taking food to St. Vincent’s or St. Marks food pantries; shift volunteers/leaders; and all in the congregation who have given to the ministries at The Keep!

Thanks be to God for the hospitality the Luther Memorial community has extended to students, faculty and staff in these difficult times!



Lutheran Campus Ministry

The Rev. Emily Tveite, Campus Pastor

As I reflect on the difficult year that has just ended, I am once again grateful for the ways that God has blessed Lutheran Campus Ministry, Luther Memorial, and those we serve through our partnership. As I look back on 2020, two particular areas of our joint ministry stand out to me as worthy of reflection.

First, I continue to see God at work through the ministry of The Keep. Although 2020 provided many surprises and obstacles, this joint ministry has continued to be a place that responds to basic needs and mentors student leaders who respond to those needs. I am grateful to Sue Bangert, Helen Hartman, and The Keep Ministry Team for their faithfulness to this mission. I am aware of how important The Keep Food Pantry has been to our campus community this year. Many thanks to Barb Luedke, the members of The Keep Food Pantry Ministry Team and all who volunteer in the food pantry.

The other area of our joint ministry that has been particularly meaningful to me this year has been our work with Vicar Leif Kratzke Nelson. COVID-19 has brought forward, for me, many new questions about the office of pastor and about how the church is called to be the community of Christ in these unprecedented times. It has been a joy to reflect on these questions with Vicar Leif and with Pastor Brad Pohlman in our joint internship conversations. Vicar Leif has also blessed the Lutheran Campus Ministry community with his thoughtful leadership and kind presence. I am grateful for the opportunity to work together in this venture.

It is not an overstatement to say that the work of Lutheran Campus Ministry would not be possible without the support that we receive from Luther Memorial. We are so grateful for your generosity in sharing in this mission and ministry as well as your financial support.

There are several other people who deserve particular thanks this year. Pastor John Worzala Dumke has faithfully served as the chair of the Lutheran Campus Ministry board of directors

in 2020 and aided us in making many difficult decisions about how we would respond to COVID-19. Bill Braham was also elected as our Board Treasurer this year. I am grateful for his expertise and careful work. Randy and Connie Burmeister and Cliff and Dorothy Haaland have served as regular volunteers at the student center and the members of the LM – LCM Building Oversight Team have responded to many facilities needs. Finally, I am grateful to Amy Grunewald Mattison for taking on some of my job responsibilities during my maternity leave last fall.

On a personal level, I am blessed by the support that I receive from the pastors, staff, and people of Luther Memorial. I often tell others that my role encompasses the best of both worlds. Although I minister to the campus community, the Luther Memorial staff help me to feel like a valued colleague. In addition, Paul and I consider Luther Memorial to be our congregation.

On behalf of the board of directors, staff and students of Lutheran Campus Ministry, I offer a heartfelt thank you for our partnership. I look forward to what we will accomplish together in 2021!



Parroquia Santa Maria

The Rev. Kirsten Worzala Dumke, Mission Pastor

It is a joy and honor to introduce myself to you all as the Mission Developer Pastor of la Parroquia Santa Maria. This is a part-time call in which I receive incredible support from our Administrative Assistant, Juan Carlos Cabrera, and our Outreach Coordinator, Laura Garcia Cabrera, as well as an involved and dedicated congregation council. In October Santa Maria moved to Luther Memorial and we are grateful to begin this relationship with an energized Partnership Ministry Team, comprised of members from Luther Memorial and Santa Maria, to navigate this relationship.

Santa Maria is a multicultural, Spanish-speaking worshipping community that began in April 2015, worshipping at All Saints Lutheran in Fitchburg before moving to Luther Memorial. Congregants come from a variety of countries throughout Latin

America, and it is beautiful to watch the care and respect for the different traditions and celebrations that come from parishioner's cultures.

Like Luther Memorial, the community of Santa Maria appreciates being liturgically high church, great music, and fellowship, which most often revolves around food. Santa Maria has many connections throughout Dane County, particularly within the Latino community in the area, and it has been a part of the mission of Santa Maria to be connected to the greater community to provide support and care. I am excited about the intentional, respectful, and Christ-centered partnership that has begun between Santa Maria and Luther Memorial and I thank you for your continued support in this journey.



2021 Council Nominations

Current Council Members

Term (2019–2022)

Bill Braham*
Barb Hughes
Ryan Mattison
Lou Reynaldo

Term (2020–2023)

Bruce Curtis*
Kris Gruber-Twardy
Helen Hartman*

Outgoing Council Members

Yvonne Eide, Cliff Haaland, Surya Blasiolo

Nominees for 3-Year Term (2021–2024)

Janelle Allen*
Michael Bradley*
Bill Hunnex
Mary Jean Huston

Nominees for 1-Year Young-Adult Term (2021–2022)

Bethany Hotzel

**Second 3-year term*

Church Administrator

Kim O'Leary, CCA

Dear LM Members and Friends,
Before I begin my 2020 annual report, I would like to thank you for the honor of serving as Church Administrator for the past 20 years. Because so many of you have served as volunteers, I have had the joy of working with you and getting to know you better. You have provided me with many happy memories that I am fortunate to take with me. We laughed a lot, cried a little, but most of all did the Lord's work to the best of our ability. I pray for continued blessings upon this congregation and hope that I will see you again someday sitting in a nearby pew in the beautiful nave of Luther Memorial Church.
Kim

OPERATING FUND

At its annual meeting on February 2, 2020 the Luther Memorial (LM) congregation passed an operating budget of \$936,703 with a deficit gap of \$15,523, which grew to \$25,653 when we realized we had double counted a grant from the LM Foundation. In the end, it didn't matter because we ended the year with a deficit gap of only \$231. The following financial report outlines an unusual year overshadowed by the pandemic and yet dominated by good will. Please join the virtual annual meeting on February 7, 2021 to hear how ministry in the midst of a pandemic was made possible by your generosity.

STATEMENT OF ACTIVITIES

Income Gifts to the 2020 operating appeal (pledged and non-pledged) totaled \$724,971, which was \$21,809 above the budget of \$703,162. Loose offerings (undesignated cash and coins) and seasonal offerings (Easter, Thanksgiving, Christmas) were \$11,894 under budget, not surprising because of the lack of in-person services. Designated Gift lines (altar arrangements, Easter and Christmas greenery and other income that relates to expense lines) were \$15,282 under budget, which was anticipated early in the year

when in-person services were suspended. Building Use income totaling \$33,509 (member and non-member weddings, fees for church events, and U.S. Cellular income) was under budget by \$8,491. Parking Lot income, considered unrelated business income (taxable) from weekday rental spaces in Grand Central, was only \$166 under budget even though turnover was quite high. Also contributing toward operating cash flow in 2020 were LM Foundation grants totaling \$109,632 from Cornerstone, Program, and Mission funds held by the ELCA Endowment. Total actual 2020 operating income was \$896,981, just \$14,069 below budgeted income. All told, income was only 1.5% under budget.

Expense Expenses were \$39,491 under budget, lower in program and facilities areas and near budget in most other areas. Staff salaries were kept at budget as much as possible to qualify for a Payment Protection Program (PPP) loan through the SBA and Oak Bank. Overall, the personnel budget was under budget by about one percent. South-Central Synod and Lutheran Campus Ministry benevolences were paid in full as were LM Foundation Mission Fund grants. Please see the separate benevolence list in this annual report for details.

OPERATING DEDICATED ACCOUNTS

2020 pre-paid pledges (amounts received late in one year but pledged for the next year) totaled \$51,758. Although pre-paid pledges are held in the operating checking account, they are brought over monthly from the dedicated line to the operating appeal line to keep income even throughout the year.

STATEMENT OF FINANCIAL POSITION

The operating checking account ended 2020 with a \$150,689 positive balance. This balance includes \$31,968 in pre-paid pledges for 2021, a surplus of \$2,495 in the ELCA Internship Program line to be used in 2021, and \$99,900 from the PPP loan

that was forgiven. There was no need to use the operating credit line (\$60,000 limit) because the checking account maintained a positive balance throughout 2020. The operating checking account earned \$311 in interest and incurred no service fees because of an adequate balance each month. Our relationship with Oak Bank in Fitchburg began in 2012 and continues to be a positive experience because of their excellent customer service, online banking, and the bank courier option, which provides a safe way to make deposits twice weekly. In 2020, they were wonderful to work with during the PPP loan application and forgiveness process.

TRUST FUND

TRUST DEDICATED ACCOUNTS

Trust dedicated account balances are held in the trust checking account and roll over from one year to the next. Both inflow and outflow are reflected in each account, but no budgets or pledges are affiliated with any of the accounts, and each account within the Trust Fund should maintain its own positive balance. LM trust dedicated accounts are organized into six program areas: Benevolence; Continuing Education; Music; Building; Faith Formation and Growth; and Thanksgiving and Memorials. Within each area there are several accounts.

Benevolence Donations may be designated to Transitional Families, Pastors’ Discretionary Fund, World Hunger/Disaster Relief, Prayer Shawl Ministry, The Keep Food Pantry, Mission Trips, and The Keep. Thrivent Choice Dollars also are kept here and used at the council’s discretion.

Continuing Education These accounts receive budgeted income from the operating fund and are used for staff continuing education expenses.

Music The Music Ministry fund was used in 2020 to pay for food for musicians from St. Olaf and Lutheran Summer Music events held early in the year. Gifts that express an appreciation for music ministry are used at the discretion of the Director of Music for items not included in the operating budget, such as paying musicians for Easter and Christmas and other virtual services. A down payment to the St. Thomas Choir School,

in expectation of an October 2020 concert, was refunded when the concert was cancelled because of the pandemic. The Organ Fund, on the other hand, is an account that holds funds designated for a future pipe organ purchase, including expenses related to researching prospective instruments.

Building These accounts include the following: Maintenance Reserve, used for unexpected building repairs; Equipment Reserve, used to pay for equipment replacement; Deposits for access cards and contracts for Grand Central parking and space in The Keep by UW student groups; Interest Income, for interest earned on funds in the Trust checking account; and the Mills Street Building account that is used to pay for expenses related to the Lutheran Campus Ministry building. Two new funds were added in 2020: Nave A/V to hold gifts received toward future audio/visual enhancements in the nave; and a new fund to hold a \$50,000 bequest designated for a future west addition.

Faith Formation & Growth The last remaining fund in this area, Youth and Family Ministry, was zeroed out early in 2020 and will be archived as soon as 2020 is closed out. Expenses for Faith Formation & Growth are now run through the operating fund.

Thanksgiving & Memorials This area has two separate accounts – one for undesignated memorials and one for designated memorials (when a memorial is designated to a specific ministry either by the family or the donor).

STATEMENT OF FINANCIAL POSITION

Trust checking account funds earned interest of \$264 in 2020. The reconciled balance in the account on December 31 of \$299,543 included program area balances as follows:

PROGRAM AREA	BALANCE ON 12/31/20
Benevolence	\$ 51,534
Continuing Education	22,428
Music	78,603
Building	135,526
Faith Formation & Growth	0
Thanksgiving & Memorials	11,452

CAPITAL APPEAL FUND

STATEMENT OF ACTIVITIES

Income in 2020 totaled \$398,462 and included the following:

\$ 159,771	capital appeal income
146,842	bequest income
91,795	gifts
54	interest income

Expense in 2020 was limited to \$120,718 in mortgage interest and \$450 in credit line and mortgage renewal fees.

STATEMENT OF FINANCIAL POSITION

The capital appeal checking account balance on December 31 was \$101,450.51. The Columbarium North Wall Receivable was reduced in 2020 by \$8,400 to a year-end balance of \$4,564. Eighty percent of niche income is designated for reducing the Columbarium liability per the agreement established in 2016.

The mortgage was refinanced in April 2020. It is a 20-year amortized loan with a 5-year term at 4.5% maturing on March 17, 2025. Monthly mortgage payments are \$16,305 with principal and interest payments roughly equal. The year-end mortgage balance was \$2,237,730. Monthly mortgage payments combined with \$231,137 in gifts designated toward paying down the mortgage reduced the principal balance by \$327,296 during 2020.

2020 BUILDING HIGHLIGHTS

HVAC system:

- locating/repairing chiller freon leak
- fabricating and installing a return air duct for the air handling unit that services the Library and Luther Room
- installing GPS ionizer units in all nine air handling units

We continue to work with Masters Building Solutions for regular maintenance and repairs, General HVAC for specialized repairs, Pieper for building automation assistance, and Advanced Chemical Systems for regular water treatment that preserves HVAC equipment.

Security systems:

- annual maintenance of burglar and fire alarm systems
- lock re-keying as needed
- repair of trouble signals as needed
- assistance with adjustments to the building access system at beginning of pandemic

Plumbing systems:

- smoke test to find sewer gas smell in building – job discounted for faulty toilet installation during 2017 renovation
- annual cross connection control inspections required by State of Wisconsin

Kitchen repairs:

- replace cavity in Wolff range
- repair dishwasher vacuum breaker and rotted float

Courtyard sign damage:

- sign re-design by Kubala Washatko Architects with replacement during Spring 2021

COMMITTEE/TASK FORCE NEWS

Administration & Finance Committee This Committee, led by Barb Hughes, met once in person in January and five times through Zoom to keep up its work in these areas:

- reviewing year-end statements for all funds
- recommending the 2020 budget to council
- welcoming new member Heidi Notbohm (vice-chair)
- welcoming new council liaisons Kris Gruber-Twardy (recorder) and Bill Braham (treasurer)
- re-electing Barb Hughes, chair; and electing Heidi Notbohm, vice-chair and Kris Gruber-Twardy, recorder
- managing the committee membership grid in keeping with governance guidelines
- approving credit line renewals and noting interest rate changes
- overseeing the work of the financial review team
- examining quarterly financial review reports and the annual synod audit form
- hearing the results of the three-year capital appeal campaign ending June 30 followed by an interim of six months prior to a one-year appeal in 2021 because of the pandemic
- approving the refinancing of the church mortgage

- following the progress on application, approval and forgiveness of the Payment Protection Program loan
 - hearing a report from the Church Administrator on attending The Church Network's first virtual conference
 - reviewing monthly operating cash flow charts and financial statements for all funds
 - hearing updates on the insurance claim regarding the courtyard sign damage
 - overseeing expenditures in pastor and music discretionary fund and designated and undesignated memorial fund quarterly reports
 - approving two new designated funds: Nave A/V to hold donations for future audio/video enhancements in the nave; and Parroquia Santa Maria that will appear on financial statements in 2021
 - noting changes in IRS group exemption rules that may affect religious organizations if approved
 - hearing confirmation from the Church Administrator that UBIT Federal and State forms were timely filed
 - working with staff to develop the 2021 operating budget during the fall stewardship process
 - overseeing an insurance subgroup that worked closely with our Church Mutual Insurance rep to renew and update our insurance policies
 - hearing progress on copyright updates that now include a podcast and streaming license
 - discussing a ruling on the repeal of the parking lot tax retroactive to January 2018 and no longer an issue related to our UBIT filings
 - following the ongoing saga of the crash of the computer server and resulting loss of church computer files and photos
 - reviewing sections of the Operations Manual
 - reviewing data printouts provided by Bill Hunnex that chart gas, electricity and water usage and reflect \$5,000 in annual savings since the 2017 renovation
 - reviewing reports from Advanced Chemical Systems regarding their water treatment program that protects the boilers and other systems
 - approving duct work for the Library and Luther Room air handling unit located in the custodial closet to prevent fumes from cleaning materials getting into the air
 - reviewing report from Hooper's smoke test to track down source of sewer gas smell
 - recognizing the Arts Subgroup and staff for doing a kitchen clean out and purchasing new inventory using a designated bequest
 - exploring design options for courtyard sign replacement following vehicle damage and insurance claim
 - hearing reports from the stained glass council ad hoc group regarding their research on a future stained glass repair/replacement project
 - hearing reports from the Pipe Organ Task Force regarding their research into a future pipe organ purchase
 - discussing reports from staff and leadership regarding building safety during the pandemic including precautions for distribution of food from The Keep Food Pantry, elevator signage, maintaining a history of visitors to the building, and possible re-opening should that occur
 - hearing reports on City of Madison sidewalk replacement in front of the church
 - updating a long-term facility project spreadsheet with 2017 renovation changes
 - participating in Mustard Seed Gardener activities
 - reading a report from Al Larson, former Committee chair, on his review of the U.S. Cellular contract
 - approving estimates for repairs and replacements as mentioned above under 2020 Building Highlights
 - hearing ongoing reports from Lee Powell on HVAC solutions including HVAC alarm notifications, choir room temperature, Niagra hardware clock, installation of MERV-13 filters
- Facilities Committee** Under Mike Heggeseth's chairmanship, this committee met once in person in February and by zoom in June, August and November to keep current on the following items:
- welcoming new council liaison Lou Reynaldo and fourth-term council liaison Kelly Olson
 - thanking outgoing member Bill Lautz, retiring after 20 years on the committee
 - electing Mike Heggeseth, chair; Lee Powell, vice-chair; and Randy Eide, recorder

and GPS ionizers on all nine air handling units to enhance air purification, and a chiller status report following a meeting with Dick Pearson who is researching replacement options

- reporting from the High Maintenance Work Group on nave lamp changing and a failed lighting supply module that was replaced by ETC/Full Compass
- reporting on the Chemistry Building construction project
- hearing reports from the church and campus ministry oversight group that meets regularly regarding building care according to the lease agreement between the two entities
- hearing report from Lee Powell on future nave audio/visual updates
- welcoming Parroquia Santa Maria to the building and office wing
- monitoring water penetration on garage ceiling and walls
- approving 2021 contracts for HVAC and elevator maintenance
- recommending a 2021 operating maintenance budget

Personnel and Staff Support (PASS) Committee

Phyllis Pleuss chaired this Committee, which met in person in February and by Zoom in June, August and November, and helped it to stay current with its many tasks, including:

- thanking outgoing chair Laura McGuire who remains on the committee and Randy Burmeister who is retiring after many years on the committee
- electing Phyllis Pleuss, chair; Mary Gulbrandsen, vice-chair; and Helen Hartman, recorder
- managing the committee membership grid in keeping with governance guidelines
- supporting the 2020 PASS budget including a synod recommended step increase and cost of living increase
- following the application and forgiveness of a Payment Protection Program loan based on keeping staff employed during the pandemic
- approving a 2020 combined staff review conducted by interim Bishop Rogness in lieu of individual staff annual reviews because of the pandemic

- approving the position description for Vicar Leif Kratzke Nelson, who will serve LM for one year through the ELCA Internship program
- overseeing the continuing work of a subgroup to organize PASS related documents including the Personnel Manual and the Policy on the Protection of Vulnerable Persons and reorganization of personnel files following labor law guidelines
- approving a new background check and training program through Protect My Ministry, which dovetails nicely with Elexio Community software
- hearing a report on The Church Network annual conference, a virtual conference attended by the Church Administrator because of the pandemic
- organizing gift cards for the staff, in lieu of holding an annual staff appreciation lunch because of the pandemic
- welcoming Parroquia Santa Maria to the building and office wing
- making a decision on the 2021 Portico health benefit option
- recommending a 2021 personnel budget that uses synod guidelines for staff increases and benefits
- and last, but certainly not least, supporting and encouraging the staff all year long, especially during a year of pandemic-caused upheaval to regular routines and staff office schedules

2020 Year-End Financials

Luther Memorial Church

Statement of Activities

Operating Fund

December 31, 2020

	Current Month Actual	YTD Actual	YTD Budget	Annual Budget	Annual Budget vs. YTD Actual	YTD as % of YTD Budget
Income						
Offerings						
Operating Income Totals:	83,357	729,577	719,662	719,662	9,915	101
Designated Gifts Totals:	415	3,718	19,000	19,000	(15,282)	20
Offerings Totals:	83,772	733,295	738,662	738,662	(5,367)	99
Other Income						
Building Use Income Totals:	2,227	33,509	42,000	42,000	(8,491)	80
Unrelated Business Income Totals:	255	20,234	20,400	20,400	(166)	99
Grants/Gifts/Bequests Totals:	9,136	109,632	109,638	109,638	(6)	100
Misc. Income Totals:	28	311	350	350	(39)	89
Other Income Totals:	11,646	163,686	172,388	172,388	(8,702)	95
Income Totals:	95,418	896,981	911,050	911,050	(14,069)	98
Expense						
Ministry Area						
Totals:	13,694	81,479	88,730	88,730	7,251	92
Ministry Area Totals:	13,694	81,479	88,730	88,730	7,251	92
Administration & Finance						
Office Totals:	1,019	16,240	19,957	19,957	3,717	81
Administration Totals:	2,452	31,888	30,910	30,910	(978)	103
Information Technology Totals:	1,974	15,753	15,206	15,206	(547)	104
Administration & Finance Totals:	5,446	63,882	66,073	66,073	2,191	97
Facilities						
Facilities Totals:	16,625	85,611	106,419	106,419	20,808	80
Facilities Totals:	16,625	85,611	106,419	106,419	20,808	80
Personnel & Staff Support						
Ministry Program Staff Totals:	33,305	395,731	394,120	394,120	(1,611)	100
Ministry Support Staff Totals:	10,940	109,420	110,342	110,342	922	99
Staff Benefits & Expenses Totals:	13,035	160,647	169,319	169,319	8,672	95
Personnel & Staff Support Totals:	57,280	665,799	673,781	673,781	7,982	99

	<u>Current Month Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>Annual Budget vs. YTD Actual</u>	<u>YTD as % of YTD Budget</u>
Governance and Executive						
Totals:	0	442	1,700	1,700	1,258	26
Governance and Executive Totals:	0	442	1,700	1,700	1,258	26
Expense Totals:	93,045	897,212	936,703	936,703	39,491	96
Income - Expense:	2,373	(231)	(25,653)	(25,653)	25,422	

Luther Memorial Church

Dedicated Accounts

Operating Fund

December 31, 2020

Account Description	Beginning Balance	Month Credits	Month Debits	YTD Credits	YTD Debits	Ending Balance
Operating Fund						
Staff Expenses						
Staff Benefits & Expenses						
ELCA Internship Program	0	5,821	1,938	14,121	11,626	2,495
Staff Expenses Totals:	0	5,821	1,938	14,121	11,626	2,495
Special						
Pre-paid Operating Income	58,830	24,900	62,944	79,213	106,075	31,968
Unrestricted Grant	0	0	0	99,900	0	99,900
Totals:	58,830	24,900	62,944	179,113	106,075	131,868
Special Totals:	58,830	24,900	62,944	179,113	106,075	131,868
Operating Fund Totals:	58,830	30,721	64,881	193,234	117,701	134,363
Total for selected dedicated accounts:	58,830.00	30,720.85	64,881.21	193,234.02	117,701.37	134,362.65

Luther Memorial Church

Statement of Financial Position

Operating Fund

December 31, 2020

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
Assets					
Current Asset					
LMC Operating Checking	75,336	182,424	150,637	(31,787)	75,301
Total Assets:	<u>75,336</u>	<u>182,424</u>	<u>150,637</u>	<u>(31,787)</u>	<u>75,301</u>
Net Assets					
Equity					
LMC Operating Equity	16,506	16,506	16,506	0	0
Dedicated Accounts					
Without Donor Restrictions	0	99,900	99,900	0	99,900
With Donor Restrictions	58,830	68,623	34,463	(34,160)	(24,367)
Dedicated Accounts Totals:	<u>58,830</u>	<u>168,523</u>	<u>134,363</u>	<u>(34,160)</u>	<u>75,533</u>
Current Period Changes to Net Assets	0	(2,605)	(231)	2,373	(231)
Total Net Assets:	<u>75,336</u>	<u>182,424</u>	<u>150,637</u>	<u>(31,787)</u>	<u>75,301</u>
Total Liabilities & Net Assets:	<u>75,336</u>	<u>182,424</u>	<u>150,637</u>	<u>(31,787)</u>	<u>75,301</u>

Luther Memorial Church

Dedicated Accounts

Trust Fund

December 31, 2020

	Beginning Balance	Month Credits	Month Debits	YTD Credits	YTD Debits	Ending Balance
Trust Dedicated Fund						
Benevolence						
Totals:	38,382	13,689	6,202	55,761	42,608	51,534
Benevolence Totals:	38,382	13,689	6,202	55,761	42,608	51,534
Continuing Education						
Totals:	10,433	846	976	20,154	8,159	22,428
Continuing Education Totals:	10,433	846	976	20,154	8,159	22,428
Music						
Totals:	33,526	43,291	651	59,621	14,544	78,603
Music Totals:	33,526	43,291	651	59,621	14,544	78,603
Building						
Totals:	32,231	85,406	4,172	138,495	35,200	135,526
Building Totals:	32,231	85,406	4,172	138,495	35,200	135,526
Faith Formation & Growth						
Totals:	1,631	0	0	0	1,631	0
Faith Formation & Growth Totals:	1,631	0	0	0	1,631	0
Thanksgiving & Memorials						
Totals:	5,665	165	120	16,475	10,688	11,452
Thanksgiving & Memorials Totals:	5,665	165	120	16,475	10,688	11,452
Trust Dedicated Fund Totals:	121,868	143,397	12,122	290,506	112,831	299,543
Total for selected dedicated accounts:	121,868.21	143,396.50	12,122.12	290,505.74	112,830.78	299,543.17

Luther Memorial Church

Statement of Financial Position

Trust Fund

December 31, 2020

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
Assets					
Current Asset					
LMC Trust Checking	121,868	168,269	299,543	131,274	177,675
Total Assets:	<u>121,868</u>	<u>168,269</u>	<u>299,543</u>	<u>131,274</u>	<u>177,675</u>
Net Assets					
Dedicated Accounts					
Without Donor Restrictions	12,169	16,262	16,496	234	4,327
With Donor Restrictions	109,699	152,007	283,047	131,040	173,348
Dedicated Accounts Totals:	<u>121,868</u>	<u>168,269</u>	<u>299,543</u>	<u>131,274</u>	<u>177,675</u>
Current Period Changes to Net Assets	0	0	0	0	0
Total Net Assets:	<u>121,868</u>	<u>168,269</u>	<u>299,543</u>	<u>131,274</u>	<u>177,675</u>
Total Liabilities & Net Assets:	<u>121,868</u>	<u>168,269</u>	<u>299,543</u>	<u>131,274</u>	<u>177,675</u>

Luther Memorial Church

Statement of Activities

Capital Appeal

December 31, 2020

	<u>Current Month Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>Annual Budget vs. YTD Actual</u>	<u>YTD as % of YTD Budget</u>
Income						
Phase 1 Renovation						
Totals:	27,099	159,771	0	0	159,771	0
Phase 1 Renovation Totals:	27,099	159,771	0	0	159,771	0
Other Income						
Totals:	3	238,691	0	0	238,691	0
Other Income Totals:	3	238,691	0	0	238,691	0
Income Totals:	27,102	398,462	0	0	398,462	0
Expense						
Phase 1 Renovation						
Architect Totals:	0	0	13,000	13,000	13,000	0
Oak Bank Totals:	8,105	121,168	0	0	(121,168)	0
Phase 1 Renovation Totals:	8,105	121,168	13,000	13,000	(108,168)	932
Expense Totals:	8,105	121,168	13,000	13,000	(108,168)	932
Income - Expense:	18,996	277,294	(13,000)	(13,000)	290,294	

Luther Memorial Church

Statement of Financial Position

Capital Appeal

December 31, 2020

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
Assets					
Current Asset					
Capital Appeal Fund Checking	143,052	90,254	101,451	11,197	(41,602)
Long-term Asset					
Fixed Assets - Building/Land	5,553,402	5,553,402	5,553,402	0	0
Receivable - Columbarium North Wall	12,964	4,964	4,564	(400)	(8,400)
Long-term Asset Totals:	<u>5,566,366</u>	<u>5,558,366</u>	<u>5,557,966</u>	<u>(400)</u>	<u>(8,400)</u>
Total Assets:	<u>5,709,418</u>	<u>5,648,620</u>	<u>5,659,417</u>	<u>10,797</u>	<u>(50,002)</u>
Liabilities					
Long-term Liability					
Mortgage Principal - 3/17/25	2,665,026	2,345,930	2,337,730	(8,200)	(327,296)
Total Liabilities:	<u>2,665,026</u>	<u>2,345,930</u>	<u>2,337,730</u>	<u>(8,200)</u>	<u>(327,296)</u>
Net Assets					
Equity					
Capital Appeal Fund Equity	3,044,392	3,044,392	3,044,392	0	0
Dedicated Accounts					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	0	0	0	0	0
Dedicated Accounts Totals:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Current Period Changes to Net Assets	0	258,298	277,294	18,996	277,294
Total Net Assets:	<u>3,044,392</u>	<u>3,302,690</u>	<u>3,321,686</u>	<u>18,996</u>	<u>277,294</u>
Total Liabilities & Net Assets:	<u>5,709,418</u>	<u>5,648,620</u>	<u>5,659,417</u>	<u>10,797</u>	<u>(50,002)</u>

Luther Memorial Church

Statement of Activities

Columbarium

December 31, 2020

Account Description	Current Month Actual	YTD Actual	YTD Budget	Annual Budget	Annual Budget vs. YTD Actual	YTD as % of YTD Budget
Income						
Columbarium						
Niche Payment	500	10,500	0	0	10,500	0
Misc. Income	100	182	0	0	182	0
Totals:	600	10,682	0	0	10,682	0
Other Income						
Columbarium Interest/Income Distribution	68	567	0	0	567	0
Change in Market Value	159	331	0	0	331	0
Other Income Totals:	227	897	0	0	897	0
Columbarium Totals:	827	11,579	0	0	11,579	0
Income Totals:	827	11,579	0	0	11,579	0
Expense						
Columbarium						
Engraving - Stone	0	450	0	0	(450)	0
Engraving - Plate	0	60	0	0	(60)	0
Columbarium Admin Expense	0	26	0	0	(26)	0
Totals:	0	536	0	0	(536)	0
Columbarium Totals:	0	536	0	0	(536)	0
Expense Totals:	0	536	0	0	(536)	0
Income - Expense:	827	11,043	0	0	11,043	

Luther Memorial Church

Statement of Financial Position

Columbarium

December 31, 2020

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
Assets					
Current Asset					
Columbarium Operating Checking	3,187	4,743	4,943	201	1,756
Long-term Asset					
Columbarium Trust Fund - Endowment	4,184	4,472	4,671	199	487
Columbarium Perpetual Care Fd CD 7/06/20	26,812	27,185	27,213	27	401
Long-term Asset Totals:	<u>30,996</u>	<u>31,658</u>	<u>31,884</u>	<u>226</u>	<u>887</u>
Total Assets:	<u>34,184</u>	<u>36,400</u>	<u>36,827</u>	<u>427</u>	<u>2,643</u>
Liabilities					
Long-term Liability					
Repayment - Columbarium North Wall	12,964	4,964	4,564	(400)	(8,400)
Total Liabilities:	<u>12,964</u>	<u>4,964</u>	<u>4,564</u>	<u>(400)</u>	<u>(8,400)</u>
Net Assets					
Equity					
Columbarium Equity	21,220	21,220	21,220	0	0
Dedicated Accounts					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	0	0	0	0	0
Dedicated Accounts Totals:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Current Period Changes to Net Assets	0	10,217	11,043	827	11,043
Total Net Assets:	<u>21,220</u>	<u>31,436</u>	<u>32,263</u>	<u>827</u>	<u>11,043</u>
Total Liabilities & Net Assets:	<u>34,184</u>	<u>36,400</u>	<u>36,827</u>	<u>427</u>	<u>2,643</u>

Luther Memorial Church

Statement of Activities

LM Foundation

December 31, 2020

Account Shortcut and Description	Current Month Actual	YTD Actual	YTD Budget	Annual Budget	Annual Budget vs. YTD Actual	YTD as % of Annual Budget
Income						
Income						
Other Income						
1060 Additions/Transfers	0	0	0	0	0	0
1062 Income Distributed & Reinveste	23,505	93,312	0	0	93,312	0
1066 Bequests	2,500	122,633	0	0	122,633	0
1067 LMF Gifts/Misc. Income	5,006	11,801	0	0	11,801	0
1068 Change in Market Value - ELCA	93,608	192,486	0	0	192,486	0
Other Income Totals:	124,620	420,232	0	0	420,232	0
Income Totals:	124,620	420,232	0	0	420,232	0
Income Totals:	124,620	420,232	0	0	420,232	0
Expense						
Expense						
1070 W/D - LMC Cornerstone Grant	6,481	77,772	0	0	(77,772)	0
1072 W/D - Mission Endowment Fund	844	10,128	0	0	(10,128)	0
1074 W/D - LMC Program Grant	1,811	21,732	0	0	(21,732)	0
1076 Misc Expense/Transfers to ELCA Endow	0	240	0	0	(240)	0
1082 Gifts to Church	0	68,261	0	0	(68,261)	0
Expense Totals:	9,136	178,134	0	0	(178,134)	0
Expense Totals:	9,136	178,134	0	0	(178,134)	0
Expense Totals:	9,136	178,134	0	0	(178,134)	0
Income - Expense:	115,484	242,099	0	0	242,099	

Luther Memorial Church

Statement of Financial Position

LM Foundation

December 31, 2020

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
Assets					
Current Asset					
1005 LM Foundation Checking	2,878	7,341	7,346	5	4,468
Long-term Asset					
1014 Cornerstone Fund - LMF	1,805,948	1,911,640	1,997,470	85,830	191,522
1016 Mission Endowment Fund - LMF	227,348	232,657	242,135	9,478	14,787
1018 Program Fund - LMF	484,317	495,468	515,638	20,171	31,321
Long-term Asset Totals:	2,517,614	2,639,765	2,755,244	115,479	237,630
Total Assets:	2,520,491	2,647,106	2,762,590	115,484	242,099
Net Assets					
Equity					
1080 Net Assets	2,520,491	2,520,491	2,520,491	0	0
Dedicated Accounts					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	0	0	0	0	0
Dedicated Accounts Totals:	0	0	0	0	0
Current Period Changes to Net Assets	0	126,615	242,099	115,484	242,099
Total Net Assets:	2,520,491	2,647,106	2,762,590	115,484	242,099
Total Liabilities & Net Assets:	2,520,491	2,647,106	2,762,590	115,484	242,099

2020 Benevolence

(with comparison to 2019)

<u>Benevolence</u>	<u>2020</u>	<u>2019</u>
South-Central Synod	33,000	32,296
Lutheran Campus Ministry	10,520	10,200
Pastors' Discretionary Fund (various)	6,296	6,087
COVID-19 Relief Fund	26,390	
The Keep Food Pantry	7,120	7,219
The Road Home		2,655
Sunday School Noisy Offering (various)	420	939
Christmas Gifts to Families in Transition	2,085	1,331
Appalachian Service Project (ASP) Mission Trip (trip cancelled in 2020 because of pandemic)	1,734	6,070
ELCA World Hunger/Disaster/ Lutheran Immigration & Refugee Service	2,756	4,242
Lutheran World Relief (LWR) kits		145
Thrivent Choice (charitable \$ designated by Thrivent members)	2,991	1,847
LM Foundation Mission Fund Grants		
Pastors' Discretionary Fund	130	1,268
ELCA Seminarian Support	1,000	500
Oakwood Foundation	500	500
Porchlight	500	500
Habitat for Humanity	500	500
Parroquia Santa Maria	2,000	5,000
Savory Sunday		500
UW Health Services		500
Iglesia Evangelica Luterana	3,500	
The Road Home	500	
Second Harvest Foodbank	1,000	
Triangle Ministry	500	
TOTALS	\$103,442	\$82,299

Thank you! These dollar amounts cannot possibly reflect the number of volunteer hours and the many other in-kind donations that never cross my desk for reimbursement. Thank you for your ongoing generosity.

Kim O'Leary, Church Administrator

2020 Parish Register

MEMBERSHIP STATISTICS

Baptized membership end of 2019	663
Baptized members received during 2020	
Baptism: children	2
Baptism: adults	0
Affirmation of Faith	3
Transfer	2
Other sources/statistical adjustment.	2
Total members received this year	9
Baptized members removed during 2020	
Death	9
Transfer	6
Other reasons/statistical adjustment.	0
Baptized membership end of 2020	657
Total confirmed membership end of 2020	586
Baptized youth confirmed in 2020.	0
Average weekly worship attendance	
On-site (in person attendance)	260
Online (attendance via streaming)	340
Combined Average On-site and Online	300
Total number of people actively participating in the life of the congregation in 2020	742

NEW MEMBERS

Name	Received Via	Date
Steven Read*	Associate membership	1/12/2020
Angela Read*	Associate membership	1/12/2020
Cameron Helt	Baptism	2/9/2020
M. Mary Bates	Affirmation of Faith	2/16/2020
Rhonda Sager	Affirmation of Faith	2/16/2020
Andrew Stevens	Transfer	2/16/2020
Dean R. Gardner	Transfer	2/16/2020
William Grzesiak	Baptism	8/23/2020
Jeff Van Fleet	Affirmation of Faith	9/6/2020
Judy Bush*	Associate membership	9/21/2020
Karen Eddinger	Associate membership	10/1/2020

**Membership change from full membership to associate membership*

CHILD BAPTISMS

Name	Born	Baptism	Parents
Cameron James Helt	5/5/2019	2/9/2020	Bryan & Samantha Helt
William Robert Grzesiak	6/3/2020	8/23/2020	Brad Grzesiak & Meg KenKnight

WEDDINGS AT LUTHER MEMORIAL

Name	Date
Savannah Vogel & Cody Nagel	6/12/2020
Gary Brown & Paul Hayes	8/15/2020
Carly Densmore & Dietrich Jessen III	9/19/2020

TRANSFERS

Name	Date of Removal
Angela Read	1/12/2020
Steve Read	1/12/2020
Luther Hotzel	7/19/2020
Michele Hotzel	7/19/2020
Judy Bush	9/14/2020
Tracy Bredeson	12/21/2020

MEMBER DEATHS

Name	Date of Death
Alice Turner	1/1/2020
Dick Wilder	3/15/2020
Jerry Miller	5/24/2020
Steve Erstad	5/31/2020
Scott Hansen	6/17/2020
Ruth Schwenkert	9/29/2020
Gladys Blase	11/30/2020
Norman Lorenz	12/8/2020
Marilyn Wolf	12/23/2020

2021 Proposed Operating Budget

2021 Operating Budget	2020 budget	2020-2021 Difference	2021 budget	PAGE 1
				% of budget
INCOME:				
Offerings:				
Operating Appeal	\$ 703,162	\$ (28,162)	\$ 675,000	74.3%
Seasonal and loose offerings	\$ 16,500	\$ (12,000)	\$ 4,500	0.5%
Designated Gifts	\$ 19,000	\$ (16,200)	\$ 2,800	0.3%
Other Income:				
Building Use Income	\$ 42,000	\$ (8,476)	\$ 33,524	3.7%
Unrelated Business Income	\$ 20,400	\$ -	\$ 20,400	2.2%
Grants/Gifts/Bequests	\$ 109,638	\$ (2,637)	\$ 107,001	11.8%
Misc. Income	\$ 10,130	\$ 605	\$ 10,735	1.2%
TOTAL INCOME:	\$ 921,180	\$ (13,011)	\$ 908,169	6.0%
EXPENSE:				
Ministry Areas:				
Belonging	\$ 13,500	\$ (6,750)	\$ 6,750	0.7%
Learning	\$ 7,000	\$ (3,500)	\$ 3,500	0.4%
Serving	\$ 10,500	\$ -	\$ 10,500	1.2%
Partnering	\$ 33,000	\$ -	\$ 33,000	3.6%
Partnership - Santa Maria	\$ -	\$ 5,000	\$ 5,000	0.6%
Giving	\$ 2,600	\$ -	\$ 2,600	0.3%
Worshipping	\$ 12,000	\$ -	\$ 12,000	1.3%
LM Foundation Mission Grant	\$ 10,130	\$ 605	\$ 10,735	1.2%
Ministry Areas Total	\$ 88,730	\$ (4,645)	\$ 84,085	9.3%
Administration & Finance				
Office	\$ 13,554	\$ 275	\$ 13,829	1.5%
	\$ 3,860	\$ (2,060)	\$ 1,800	0.2%
	\$ 2,543	\$ (782)	\$ 1,761	0.2%
Administration	\$ 400	\$ -	\$ 400	0.0%
	\$ 26,215	\$ (1,236)	\$ 24,979	2.8%
	\$ 1,215	\$ 417	\$ 1,632	0.2%
	\$ 1,000	\$ 2,000	\$ 3,000	0.3%
	\$ 100	\$ -	\$ 100	0.0%
	\$ 75	\$ -	\$ 75	0.0%
	\$ 1,905	\$ (80)	\$ 1,825	0.2%

	2020 budget	Difference	2021 budget		PAGE 2
Information Technology	\$ 4,644	\$ (521)	\$ 4,123	ParishSoft accounting/Elxio/Adobe Creative Cloud (MS annual fees good through 2028 per IT)	0.5%
	\$ -	\$ -	\$ -	Hardware	0.0%
	\$ 1,262	\$ (257)	\$ 1,005	Website hosting/upgrades/Zoom meeting subscription	0.1%
	\$ 5,040	\$ 60	\$ 5,100	Telephone/Internet/Email	0.6%
	\$ -	\$ 1,000	\$ 1,000	IT support (software training in 2021)	0.1%
	\$ 4,260	\$ 1,980	\$ 6,240	Internet transactions for online giving	0.7%
Administration & Finance Total	\$ 66,073	\$ 796	\$ 66,869		7.4%
Facilities	\$ 8,805	\$ (2,705)	\$ 6,100	Supplies/Misc Equipment	0.7%
	\$ 41,000	\$ (1,928)	\$ 39,072	Fuel & Lights - new budget billing as of Dec 2020	4.3%
	\$ 9,074	\$ (4,815)	\$ 4,259	Security	0.5%
	\$ 9,628	\$ 6,528	\$ 16,156	Water & Sewer and 2020 Sidewalk Assessments	1.8%
	\$ 13,912	\$ (225)	\$ 13,687	Equip/Maint Contracts	1.5%
	\$ 15,000	\$ -	\$ 15,000	Repairs	1.7%
	\$ 9,000	\$ 3,000	\$ 12,000	Maintenance Reserve - monthly transfers to designated account	1.3%
Facilities Total	\$ 106,419	\$ (145)	\$ 106,274		11.7%
Personnel	\$ 394,120	\$ (9,174)	\$ 384,946	Program staff - synod recommendations 1.6% COLA plus \$786 step increase	42.4%
	\$ 110,342	\$ 11,173	\$ 121,515	Support staff - synod recommendations and various adjustments	13.4%
	\$ 169,319	\$ (26,139)	\$ 143,180	Staff benefits & expenses	15.8%
Personnel Total	\$ 673,781	\$ (24,140)	\$ 649,641		71.5%
Governance and Executive	\$ 1,700	\$ (400)	\$ 1,300	Synod assembly, pastoral business expense	0.1%
TOTAL EXPENSE:	\$ 936,703	\$ (28,534)	\$ 908,169	Expense	100%
TOTAL INCOME less TOTAL EXPENSE	\$ (15,523)	\$ 15,523	\$ -		



**Luther
Memorial
Church**