

**LUTHER MEMORIAL CHURCH**  
**Madison, Wisconsin**

**Director of Music, full-time**

**Congregation Summary**

Luther Memorial Church, a congregation of the ELCA, was founded by University of Wisconsin – Madison students in 1907. Located in the midst of a major research university and in one of the most livable cities in the US, Luther Memorial is known throughout the country for its classic liturgical worship and outstanding music program. Luther Memorial has five regular choral groups and two instrumental groups that provide leadership to the Sunday liturgy. In addition to several pianos, LM has three pipe organs, a 56 rank Austin installed in 1966, an 1893 Steere and Sons tracker action organ of 19 stops, restored and installed in 1997, and a 1986 Bedient portative organ of 3 stops. Luther Memorial has been blessed by the service of three music directors that have collectively served the congregation for 65 years, including Mr. Bruce Bengtson, who is retiring in 2018.

**Position Summary**

The director of music will:

1. Proclaim the word of God through music in worship and through musical events for the parish and larger community.
2. Participate with the pastoral and program staff in planning for and implementing the congregation's ministry.
3. Develop, educate, train, and direct the choirs and other musical ensembles.
4. Provide music leadership for regular worship and occasional services (e.g., funerals and weddings).
5. Assure that the music and texts used in worship are compatible with the biblical and theological teachings of the Lutheran Church.
6. Introduce the congregation to music and hymns of various Christian traditions, supporting the congregation's multifaceted mission and identity.
7. Represent Luther Memorial Church among and within the music associations of the Church, synodical and church-wide expressions of the ELCA, and the general public.
8. Act as the advisor and artistic director for any Luther Memorial concerts and as advisor for any outside concerts held at Luther Memorial.
9. Recruit and encourage the participation of children, youth, and adults in the music ministry.
10. This position reports to the Senior Pastor.

**Duties of the Position**

1. Serve as the principal organist and adult choir director.
2. Arrange for and select any substitute organists or choir directors.
3. Oversee all choirs and instrumental ensembles of this congregation. Direct the adult choir and other choirs as negotiated.
4. Identify, hire, and supervise, in consultation with Senior Pastor, additional personnel, to assist with the music program.
5. Select and order necessary music, literature, and supplies for choirs and instrumentalists.
6. Coordinate all guest choirs, musicians, organists, and soloists that appear at Luther Memorial in worship or concert. Work with the Church Administrator in the handling the financial arrangements for such.
7. Arrange for the maintenance of all musical instruments.
8. Schedule the use of the organs, choir loft, and rehearsal rooms in consultation with the Church Administrator and the Office Coordinator.

9. Together with the Senior Pastor, prepare a recommended annual budget for the worship and music ministry (which includes a non-budgeted Music Director's discretionary fund), and administer its use in consultation with the Church Administrator.
10. Assure the organization and proper maintenance of the music library.
11. At the request of the Senior Pastor, lead a Sunday Forum or other occasional opportunities for adult education.

### **Professional Growth**

Maintains and develops professional skills and knowledge through regular attendance and membership in professional organizations, workshops and seminars. Luther Memorial provides an annual continuing education allowance.

### **Requirements**

A successful candidate is expected to demonstrate a commitment to the Christian faith; hold active membership in a Christian congregation; hold a Master's degree (strongly preferred) in the field of organ performance or choral conducting; have a record of experience as a choral director in a church; be conversant with Lutheran traditions of worship and theology; enjoy working with people and serving as a member of a staff team.

### **Highly Desirable**

Membership and participation in the American Guild of Organists and/or the Association of Lutheran Church Musicians.

### **Remuneration**

A competitive compensation package commensurate with education and experience is offered. The package would normally include salary, full benefits, at least 4 weeks of vacation, 2 weeks of continuing education and sick and parenting leave. The congregation also has a sabbatical program.

### **Deadline**

Applications will be accepted through May 1, 2018. We hope to have this position filled by September 1. If applying, please provide a resume, 3 letters of reference including at least one from a clergy, and a cover letter explaining why you are interested and would be a good fit for this position. While not required, you may wish to provide a web link to 2-3 recorded examples of your work.

### **Applications**

Applications should be sent to:  
Music Director Search Committee  
C/O The Rev. Brad Pohlman, Senior Pastor  
Luther Memorial Church  
1021 University Ave. Madison, WI 53715  
or [pohlman@luthermem.org](mailto:pohlman@luthermem.org)