

# 2017 Annual Report



Luther Memorial Church



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**Luther Memorial Church**  
1021 University Avenue  
Madison, Wisconsin 53715  
608.258.3160  
[www.luthermem.org](http://www.luthermem.org)

Brad Pohlman, *Senior Pastor*  
John Worzala Dumke, *Associate Pastor*  
Rebecca Ninke, *Visitation Pastor*  
Bruce Bengtson, *Director of Music*  
Sarah Brinkman, *Office Coordinator*  
Ann McDermott, *Training Choir Director*  
Kim O'Leary, *Church Administrator*  
Chelsie Propst, *Compline Director*  
Suelyn Swiggum, *Director of Shared Ministry*  
Laurie Swimm, *Archivist*  
Robin Wagner, *Communication Coordinator*  
Dan Zerger, *Custodian*

# Agenda

110th Annual Meeting of the Congregation of  
Luther Memorial Church  
Madison, Wisconsin

February 4, 2018 11:45 am

- I. Call to Order: Sue Gaard, President
- II. Invocation
- III. Appointment of Tellers
- IV. Approval of Minutes
  - a. 109th Annual Meeting February 12, 2017
  - b. Special Congregational Meeting, April 23, 2017
- V. Report of the President
- VI. Report of the Pastors
- VII. Acceptance of Reports
  - a. Luther Memorial Columbarium
  - b. Luther Memorial Foundation
  - c. Capital Appeal and Phase One Building Task Forces
  - d. UW Student Outreach Task Force  
(The Keep at Luther Memorial)
- VIII. Hymn
- IX. Approval of By-law changes
- X. Approval of 2018 Budget
- XI. Election of 2018 Council Members
- XII. Other Business
- XIII. Adjournment with Prayer

**Luther Memorial Church**  
**109<sup>th</sup> Annual Congregational Meeting Minutes**  
**February 12, 2017**

**Call to Order**

The meeting was called to order at 12:00 PM by Council President, Sue Gaard. A meeting quorum was met. Connie and Randy Burmeister were thanked for providing snacks and refreshments.

**Invocation**

Sue Gaard opened the meeting with a prayer.

**Appointment of Tellers**

Bill Hunnex, Sandy Erickson and Jonathan Woolums were appointed as tellers.

**Approval of Minutes**

\*108<sup>th</sup> Annual Meeting, February 7, 2016

\*Special Congregational Meeting, July 24, 2016

\*Special Congregational Meeting, November 6, 2016

A motion was made to approve the minutes from all three meetings by Lynn Washington, seconded by Paul Twardy. The motion carries.

**Report of the President**

Sue Gaard, Council President, acknowledged the work of members on the various task forces, committees, Boards and Council and summarized the many LM activities over the past year. The LM staff and Pastors were thanked for all their time and efforts. Appreciation was also expressed for the anonymous gift that enabled the LM mortgage to be paid in full.

**Report of the Pastors**

Pastor Brad Pohlman offered his thanks to the LM congregation for all that has been accomplished. He noted the countless volunteer hours and generosity of the LM members and friends. He recognized LM colleagues/staff and LCM Pastor Emily Tveite who all went above and beyond, serving with dedication and hard work.

**Acceptance of Reports**

\*Luther Memorial Columbarium

\*Luther Memorial Foundation

\*Capital Appeal and Phase 1 Building Task Forces

\*Associate Pastor Call Committee

\*Family Ministry Task Force

The reports were reviewed and discussed (as provided in the *2016 Annual Report*, with the exception of a verbal report for the Family Ministry Task Force by Kirsten Heggeseth). Capital Appeal Task Force Co-chairs, Sandy Erickson and Mike Heggeseth, reviewed timelines for the appeal, culminating in one service (Commitment Sunday) planned for March 26; early pledges are going well so far. There was discussion about strategic philanthropy and ways to make a difference with external giving; this is to be further explored in the future. A motion was made by Carol Landahl to accept all the reports, seconded by Lynn Washington. The motion carries.

## **Hymn**

“Abide with Me” led by Bruce Bengtson.

## **Approval of Constitution and Bylaw Changes**

Sue Gaard provided background and an overview of the proposed Constitutional updates coming from the Governance Committee and LM Council. Pastor Pohlman reviewed the details of proposed changes as outlined on page 17 of the *2016 Annual Report*. Discussion ensued. A motion was made by Martha Taylor to approve the Constitution and Bylaw Changes as listed in the *2016 Annual Report* (page 17), seconded by Charles Craig. The motion carries.

## **Approval of revisions to LM Foundation Planned Giving Policy**

The proposed revisions as outlined on pages 38-39 of the *2016 Annual Report* were reviewed. The LM Foundation voted to recommend the revisions in November 2016, followed by the LM Council vote to recommend the revisions. Pastor Pohlman discussed the proposed revisions and the LM Foundation shift from money management to a focus on becoming a development board, to address giving efforts (e.g., estate planning, Legacy giving, etc.) Caroline Oldershaw (LMF President) noted that the mission funds will be used per a process, to be developed with congregational input and LM Council. Attorney Barb Hughes completed a legal review. Discussion ensued. Pastor Pohlman clarified that planned giving and designation of Thrivent Choice dollars are separate activities. Judy Braham seconded the motion to approve the proposed revisions to the Luther Memorial Foundation Planned Giving Policy and Program Statement as outlined on pages 38-39 of the *2016 Annual Report*. The motion carries, per unanimous voice vote of aye; no nays; no abstentions.

## **Approval of 2017 Budget**

Pastor Pohlman reviewed the details of the 2017 proposed budget (on pages 44-45 of the *2016 Annual Report*). He noted that budget information was also presented at the Forum a week ago. There was a 16 % increase in the Operating Appeal. Due to the Building Fund closing on December 31, 2016 some pledges were combined Operating and Building, for example. Staff salary increases were recommended by the PASS Committee and Administration & Finance Committee. A budget deficit still exists; it is about \$20,000 this year. Discussion ensued. A motion to approve the proposed 2017 budget made by Administration & Finance Committee and LM Council, was seconded by Lynn Washington. The motion carries, per voice vote of aye; no nays; no abstentions.

## **Election of Council Members**

Outgoing Council members, Abigail Jensen, Laura McGuire, and Jonathan Woolums, were thanked for their service and presented with a gift of appreciation. The nominees for a three-year Council term were presented: Bruce Curtis, Janice Ferguson, Helen Hartman, and Kelly Olson. Abigail Gaard was nominated for the one-year young adult term. A nomination from the floor for Carl Anderson was made by Jay Suthers. Paper ballots were distributed and collected by the tellers. The balloting was closed and the tellers totaled the ballots. Sue Gaard announced the results: Bruce Curtis, Janice Ferguson, Helen Hartman, and Kelly Olson (three-year terms) and Abigail Gaard (young adult one-year term). Mike Bradley moved that the paper ballots be destroyed following the meeting, seconded by Lynn Washington. The motion carries.

### **New Business**

Sue Gaard reviewed the handout which provided background and information about the special motion. Due to the long lead times needed for two major items in the proposed Phase 1 project, there is a need to place the order now if the proposed construction scheduled is to be met. Sue Gaard presented a motion from the Phase 1 Building Task Force that the "LM Council be authorized to enter into contract with Vogel Construction (who will enter into contract with the window contractor and the elevator contractor) for the purchase of the new windows and new elevator for the east education wing. Total contract for the windows is approximately \$212,000 and total contract for the elevator is approximately \$96,000. However, if Luther Memorial were to cancel the contract by March 31, 2017 (after Pledge Sunday on March 26) the congregation would only be obligated to pay up to \$20,000 for work completed to date by the sub-contractors." Discussion ensued. Clarification was made that the Congregation would be obligated to pay up to \$20,000 if the contract had to be canceled. Doris Marten seconded. The motion carries, per voice vote of aye; no nays; no abstentions.

### **Announcements**

Pastor Pohlman announced planning for an April 2 Forum with architect, Vince Micha (TKWA); an April 23 informational Forum about Phase 1 renovations, finances and debt; and possibly an April 23 Special Congregational meeting related to the Phase 1 renovation plan and financing. Helen Hartman expressed thanks for the contribution of warm coats to the Jail Ministry.

### **Adjournment with Prayer**

Pastor John Worzala Dumke closed the meeting with a prayer. The meeting was adjourned at 1:17 PM by Sue Gaard.

Brenda Ryther, Secretary

**Luther Memorial Church**  
**Special Congregational Meeting Minutes**  
**April 23, 2017**

**Call to Order**

The meeting was called to order at 12:03 PM by Council President, Sue Gaard. Requirements for a meeting quorum were met.

**Opening Prayer**

Pastor John Worzala Dumke opened the meeting with a prayer.

**Appointment of Tellers and Parliamentarian**

Phil Schoech, Paul Twardy and Cynthia Vander Woude were appointed as tellers. Reverend Jon Enslin was appointed as parliamentarian.

**Acknowledgement of *Building for Belonging* Task Forces**

Sue Gaard recognized Randy Burmeister (Chair-Phase 1 Building Task Force), Sandy Erickson and Mike Heggeseth (Capital Appeal Task Force Co-Chairs) and all the task force members for their work. The LM Staff and Pastors were also thanked for their dedication to this process. Amy Grunewald Mattison (Sunday School coordinator) offered heartfelt thanks for the commitment of the LM Congregation to children & families' ministries that will benefit current and future generations. Randy Burmeister presented a summary of the Phase 1 Building Task Force activities; including background/history, wide-ranging experience and representation of committee memberships, meetings, scope of the project, costs, deliberations, and future debt reduction appeals (after the current 3-year Capital Appeal). He thanked the task force members and all involved in the process and noted that the renovations are in harmony with the Congregation's input during the Master Planning discernment process and will contribute to enhanced ministries and hospitality.

**Proposed Motion**

Sue Gaard presented the motion coming from the LM Council: "That Luther Memorial Church a.) enter into contract with Vogel Brothers Building Company Inc. to complete the Phase 1 building plans and b.) execute a mortgage loan with Oak Bank in an amount not to exceed \$3,300,000. On behalf of the congregation, the officers of Luther Memorial Church are authorized to sign appropriate paperwork with Vogel Brothers Building Company Inc. and Oak Bank." Judy Braham seconded the motion. Discussion ensued. The informational handout (with a "Questions and Answers" section) was also discussed. Mike Heggeseth noted that subsequent capital appeals will be needed. Sue Gaard reviewed the information about eligibility to vote as outlined in the LM Constitution. Paper ballots were distributed by the tellers. The balloting was closed at 12:38 PM. The results were announced, per the tellers' count: 80 Yes; 2 No; 1 Abstention. A motion was made to destroy the paper ballots, seconded and carried on voice vote. Pastor Pohlman presented the Task Force Chairs and Suelyn Swiggum with gifts of appreciation; he shared the story of how the handmade gifts were crafted from a section of pew that remained from a previous project.

**Closing Prayer and Adjournment**

A closing prayer was offered by Sue Gaard. A motion to adjourn was made, seconded and carried on voice vote. The meeting was adjourned at 12:45 PM by Sue Gaard.

Brenda Ryther, Secretary



## South-Central Synod of Wisconsin Evangelical Lutheran Church in America

God's work. Our hands.

December 12, 2017

Dear Partners in Ministry,

As you gather for your annual meetings, I want to express my deep appreciation for our ongoing partnership in this good gospel work to which we have been called.

We in your synod office continue to focus on our mission of *caring for, connecting, and equipping the congregations of our synod to be the heart and hands of Jesus*. Following are just a few of the ways we have carried out this mission with your support in the past year.

- 2017 was a year to commemorate the 500<sup>th</sup> anniversary of the Protestant Reformation. Ecumenical events were held around the synod to demonstrate our commitment to walking with our fellow Christians on the way from Conflict to Communion. For too long we have focused on what divides us from one another. Now we look with gratitude at the faith that unites us. **We are Church!**
- At LEAD (Leadership Education and Development) our keynote speaker, Dr. Kurt Hendel, reflected on the historic roots of the Reformation and the Spirit of Reformation we carry into the future. This year's LEAD event is scheduled for March 10, 2018, and in addition to the usual opportunities for workshops and worship, Rev. Ruben Duran, Director of ELCA New Starts, will be joining us to present on opportunities for innovative new ministries as we move into the future. **We are Lutheran!**
- At our Synod Assembly in 2017, we were blessed to have Mark Tidsworth, the author of *Shift*, with us as we learned about three big moves the 21<sup>st</sup> century church needs to make as it moves into the future. If you missed the Assembly, I encourage you to read and discuss his book in your congregations. Our God is always on the move and Mark Tidsworth offers insights to congregations on how to get moving as well. In 2018, in addition to the Bishop's election at our Synod Assembly, we have invited our Partner Synod Bishop, Felipe Lozada, and his wife, Ana, to join us. He will bring us greetings from our siblings in the Caribbean Synod, and provide updates on hurricane recovery in Puerto Rico. **We are church together!**
- Thank you for your contributions to Puerto Rico relief efforts. To date, your donations through our synod office to the Caribbean synod office, total \$14,542.27. We are also aware that some of our congregations have personal connections to congregations in Puerto Rico, and are providing direct assistance as well. Through the Campaign for the ELCA, we also have contributed to scholarships to raise up and train leaders in our church, ongoing congregational renewal, global mission work, disaster response, feeding the hungry, providing clean water, and so many other ways of reaching out with the love of Jesus. Don't forget your *Million Dollar Mission Jars* which we will be bringing in to our 2018 Synod Assembly. **We are church for the sake of the world!**

As always, the synod staff is privileged to be involved in the lives of our congregations in many ways: We celebrate times of joy and new beginnings with you; work with you in times of pastoral transition; guide you in reviewing the ministry God has called you to in your community; provide you with resources for navigating change and the anxiety that can produce; visit in your faith communities to build relationships of mutual trust and respect. Thank you for welcoming us into your faith homes.

Thanks so much for your partnership in this ministry. It is because of you, and the resources that you share with the larger church, that we are able to do this work together. As our synod enters a time of discernment and anticipates the election of a new Bishop, I want to express just what an honor and a privilege it has been to serve in ministry with you.

By your hands may love be shared,  
By your voice may peace be spoken,  
By your eyes may beauty be seen,  
By your ears may truth be heard,  
And by your life may the Song of Christ be sung!

God's Peace,

Bishop Mary Stumme Froiland





# Senior Pastor

The Rev. Brad Pohlman



Coral. Algae. Clams. Brachiopods. Bryzoa. Crinoids. And goodness knows what. As I sit in the chancel week in and week out, these are the its and bits of things I see embedded in the stone in the new permanent altar platform. As I stare at them, I wonder about

the eons ago when they creeped and crawled the earth and are now, while only a memory, left for our visual wonder. Seeing them reminds me of the great Easter proclamation, chanted each vigil. When the church offers up the paschal candle, the cantor intones, “for it is fed with by the melting wax which the bees, your servants, have made for the substance of this candle.” God’s servants—the bees. Trilobites, brachiopods and all the rest, are servants of the One who created all things, and in whom the Lord delights.

It is perhaps a reminder that we are all servants of the One who put the stars in their courses and placed all the creatures great and small into the creation. We, like the bees, are servants, stewards, caretakers of God’s creation and the mysteries of God.

And in 2017, we were certainly as busy as bees. After final approval by the congregation in April, the congregation launched a major 3-year capital appeal and renovation effort. Construction began May 1 and was brought to completion at the end of 2017. This major renovation of the east education wing as well as the nave, chancel and other key areas in our facility should effectively serve the congregation’s ministry needs for years to come. Throughout the construction project, I was reminded, time and time again of how we are stewards in this place; building on the work and dedication of those who have gone before us and hopefully leaving a lasting legacy for those who come after us. This renovation was only possible because of your generosity in giving and serving. While we will be carrying forward a sizeable mortgage, I have

confidence in the steadfast and sacrificial giving of this parish; that we will manage our resources faithfully in the years to come.

I want to thank the Phase One Building Task Force, chaired by Randy Burmeister, and the Capital Appeal Task Force, co-chaired by Sandy Erickson and Mike Heggeseth as they wrapped up their work in 2017. I also want to thank the UW Student Outreach (Basement) Task Force, co-chaired by Sue Bangert and Helen Hartman. We are all looking forward to the unfolding of this new ministry in 2018.

A special thank you to the council, chaired by Sue Gaard. In addition to their work giving shape to our various task forces and ministries of the congregation, they provided leadership in the hiring of our new part-time visitation pastor, the Rev. Rebecca Ninke. Thanks to our outgoing council members: Abigail Gaard, Jim Nelson, Steve Neitzel and Brenda Ryther.

And finally, I wish to thank the LM staff for all their hard work and dedication this past year. They include (in order of longevity) Deacon Bruce Bengtson (director of music), Laurie Swimm (archivist), Kim O’Leary (church administrator), Suelyn Swiggum (director of shared ministry), Dan Zenger (custodian), Ann McDermott (training choir director), Robin Wagner (communication coordinator), Chelsie Propst (compliance director), Sarah Brinkman (office coordinator), the Rev. John Worzala Dumke (associate pastor), and the Rev. Rebecca Ninke (visitation pastor). I also wish to thank our partner in ministry, the Rev. Emily Tveite (campus pastor).

In addition to the staff, I want to thank all of you who volunteer in the life and ministry of Luther Memorial. If such a list could be compiled, it would far exceed the capacity of this report to encompass it.

It continues to be a privilege to serve Luther Memorial Church.

A handwritten signature in black ink that reads "The Reverend Brad Pohlman". The signature is written in a cursive, flowing style.

The Reverend Brad Pohlman  
Senior Pastor

# Congregation Council

Sue Gaard, President



“Impeccably kept.”  
“Lovingly cared for.” Heads nodded in affirmation around the table as members of the Architecture Committee offered their assessment of Luther Memorial’s significance to Wisconsin’s heritage.

Documents chronicling artistic stone carvings and tapestry designs through recent renovations were methodically reviewed. Upon enthusiastic and unanimous agreement, Luther Memorial Church was deemed worthy of preservation and inclusion on the state’s esteemed register of historic places.

For 110 years, the congregation of Luther Memorial has remained united in Christ and unwavering in its call to service. Throughout our history and even in the midst of significant challenges, we have opened our doors to all seeking worship, prayer, comfort, and community. The completion of our east wing and sanctuary renovations marks our renewed dedication to worship, ministry, service, and hospitality. We have increased our capacity to serve our neighbors in need, created welcoming spaces for families and children, enhanced our hospitality, and increased the efficiency of our energy use. Indeed, Luther Memorial Church has been lovingly tended, providing sanctuary for those in need for decades to come.

As I reflect on the last three years I have served as your council president, I am profoundly grateful for all that we have accomplished together as a congregation. I especially wish to thank Pastors Brad Pohlman, John Worzala Dumke, Rebecca Ninke and Emily Tveite, as well as our outstanding staff for their extraordinary leadership and dedication. I am

indebted to the hundreds of volunteers who helped to explore new ministries, oversee construction, celebrate the 500th anniversary of the Lutheran reformation, and carry out the daily work of our ministries. Thank you for all that you do. The Phase One Building Task Force, chaired by Randy Burmeister, met for countless hours to ensure that every detail of design and construction was addressed. The Capital Appeal Task Force, co-chaired by Sandy Erickson and Mike Heggeseeth, attended to the practical matters of financing our complex renovation for viability and sustainability. A special note of thanks goes to the Executive Committee (Cliff Haaland, Brenda Ryther and Yvonne Eide) and the congregation council for your thoughtful leadership, dedication, and support this past year.

The upcoming year offers us opportunities to further develop our ministries to youth, families, and students, and to deepen our outreach to the vulnerable in our midst. May we continue to be steadfast in God’s work for us in this time and in this place. Our mission says it so well:

*The freestanding altar and the stone living-water font at the entrance to the sanctuary announce who we are: a people broken and renewed by our common participation in the living Lord, and united by baptism into Christ’s death and resurrection. In reverence for the church’s great heritage of music and liturgy, we are nourished with the crucified and risen Lord’s body and blood, that we might serve others in daily life. Marked with the cross, we are stewards of God’s sacred mysteries, bearing the grace and mercy of God for all the world.*

God’s grace and peace to you,

A handwritten signature in cursive script that reads "Sue Gaard". The ink is dark and the signature is fluid and personal.

Sue Gaard

# Luther Memorial Columbarium

Phyllis Pleuss, President

The Luther Memorial Columbarium serves as a quiet but steady reminder of the presence of “all the saints who from their labors rest.” This presence serves as a profound backdrop for services such as All Saints Sunday, where all are invited to light votive candles in memory of loved ones, and Ash Wednesday where receiving the imposition of ashes in front of the columbarium adds depth and meaning to the phrase “ashes to ashes, dust to dust.” The columbarium board continues to administer the business details of maintaining the columbarium and also continues to seek to offer its services in the most gracious, caring manner possible.

In that spirit, we dedicated four columbarium niches, titled “Children of Grace Garden,” to receive the ashes of stillborn, miscarried and very early death children. This is a donation from the congregation to those families suffering such a loss. The first child to find a resting place in the Children of Grace Garden was Magnus Tveite in the spring of 2017.

The columbarium celebrated its 20th anniversary this year with a Sunday Forum presentation on All Saints Sunday in November. Neal Deunk and Charles Hilston graciously shared their personal

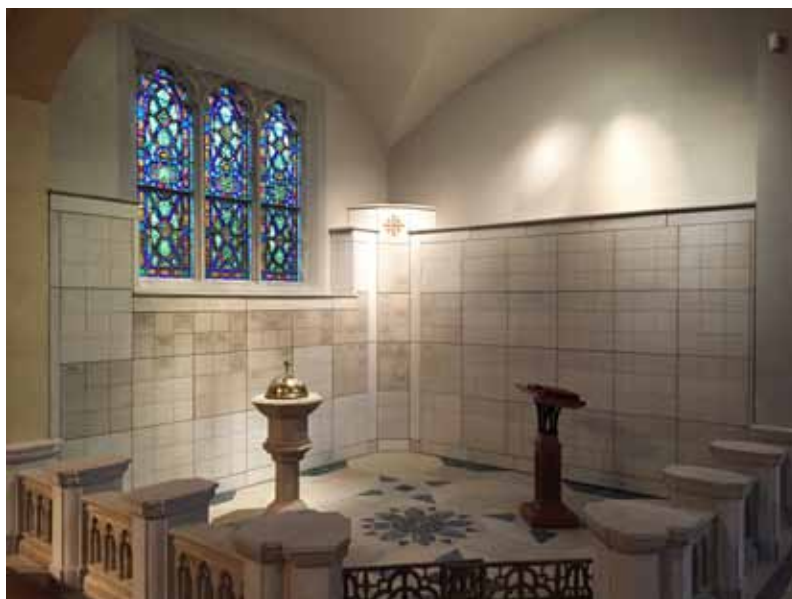
reflections about what it means to them to have their loved ones inurned in the columbarium.

On the business side of maintaining the columbarium, now that the expansion of the north wall of the columbarium has been completed, we are working on paying off the debt to the congregation of \$35,000 that was needed to complete this project. The debt is gradually being repaid out of the income from the sale of niches and we expect and hope to have it repaid in four to five years.

In the year ahead we plan to evaluate the process of purchasing a niche and all that goes with that process, including filling out a memory book page, payment, guidelines for niche usage, etc. We want the process to be as gracious and user friendly as possible and will be working to make sure that happens.

Please contact board members with questions, suggestions, or comments:

Phyllis Pleuss, (president)  
Lee Powell (vice president)  
Pat Roloff (secretary)  
Randy Raasch (treasurer)  
Lewis Bosworth (historian).



# Luther Memorial Foundation

Caroline Oldershaw, President



Current members of the Luther Memorial Foundation board:

Caroline Oldershaw (president)

Mary Jean Huston (vice president)

Janet Zentner (secretary)

Michael Wilson (treasurer)

Joyce Bisbee, Anne Hunnax and Jon Schneider (at-large members)

Council President Sue Gaard and Pr. Brad Pohlman (ex-officio members)

## **What the foundation does**

The Luther Memorial Foundation exists to steward bequests and other planned gifts that members and friends of the congregation have made to benefit the mission of Luther Memorial Church.

Outright gifts and planned gifts are held in an endowment trust managed by the ELCA Foundation. Using a set formula, the board oversees allocations to and distributions from funds dedicated to the preservation and restoration of church facilities (“Cornerstone Fund”); programmatic ministries (“Program Fund”); and support for outreach mission work (“Mission Fund”).

## **Key Foundation Board activities in 2017**

### ***Capturing the diverse stories of legacy donors for a new LM publication***

As part of a larger effort to raise the visibility of planned giving options, the board has been creating a new LM publication. Our intent is to inspire readers by capturing the diversity of donors who have chosen to give in this way and the nature of their connection to LM. As a first step, board members interviewed several individuals and couples who have included LM in their estate plans. (Thank you to those who graciously allowed our “cub reporters” to interview them). The transcripts were edited for flow and a publication will be finalized in 2018.

### ***Continuing donor education through legal updates and information sharing***

In February, attorneys and LM members **Barbara Hughes** and **Mark Johnson** co-presented a planned giving overview during a Sunday Forum. The event was well attended. Looking forward, Barb and Mark have suggested a presentation on estate planning for young families. Plans are underway for a forum on that topic in early 2018.

I want to thank outgoing board member, Janet Zentner, for all her work on the board. With this report I am concluding my six-year tenure on the board. Thank you for the opportunity to serve. It has been rewarding to see our board continue to provide wise fiscal stewardship in the service of Luther Memorial Church while at the same time, expand into relationship-building and education—to better tell the story of why legacy giving matters and what it makes possible now, and in the days and years to come.

Caroline Oldershaw  
President

# Lutheran Campus Ministry

Emily Tveite, Campus Pastor



I continue to give thanks for how God has called and equipped Luther Memorial and Lutheran Campus Ministry to partner for the sake of caring for the needs of UW students and accompanying young adults in faith!

Looking back on 2017, our partnership has deepened through several joint efforts. The most notable is the collaborative ministry of The Keep at Luther Memorial. Throughout the master planning and construction process, I have been humbled and grateful to know that Luther Memorial included the needs of students as one of the central foci of the renovation process.

Now, in 2018, I am looking forward to seeing how we can meet the basic needs of students and the campus community, and how we can work together to equip students with a passion for God's justice and mercy through the student groups who will utilize space in the basement at Luther Memorial. Beyond the practical work that these groups will perform of feeding, sheltering and caring for others, I am excited about the opportunity to share the love and care of Christ with students through our work together.

Lutheran Campus Ministry's students continue to express gratitude for the opportunity to worship each week in Luther Memorial's beautiful nave, and especially in the small chapel area in the transept that meets our needs so well. This year, we were also grateful for Luther Memorial's hospitality and leadership as we collaborated with St. Paul's

and Geneva Campus Church to worship together on Ash Wednesday and Reformation Day. These two services were a testament to Christian unity in a world which too often sees faith as a source of division and strife.

Throughout the fall and winter, I've also been blessed to be a part of a small group of young adults from Luther Memorial and Lutheran Campus Ministry who have been meeting monthly for fellowship, study, and service. This 20s & 30s group is a wonderful way for graduate students and young adults to get to know one another and support one another in a time of life filled with many transitions and changes.

It is not an overstatement to say that the work of Lutheran Campus Ministry would not be possible without the support that we receive from Luther Memorial. We are so grateful for your generosity in sharing space with us as well as your financial support of ministry to students.

I am also grateful, on a personal level, for the support that I receive from the pastors, staff, and people of Luther Memorial. I often tell others that my role encompasses the best of both worlds. I am blessed to have colleagues at Luther Memorial. I am also blessed that often I get to simply be a member of Luther Memorial and a member of our congregation.

On behalf of the board of directors, staff, and students of Lutheran Campus Ministry, I offer a heartfelt thank you for our partnership. I look forward to what we accomplish together in 2018!

Respectfully submitted,

A handwritten signature in cursive script that reads "Rev. Emily Tveite". The signature is written in dark ink on a light-colored background.

The Reverend Emily Tveite  
Campus Pastor & Director

# Phase One Building Task Force

Randy Burmeister, Chair

Appointed by the Council in 2016, the Phase One Building Task Force (POBTF) members include; Randy Burmeister (chair), Sue Bangert, Gary Brown, Randy Eide, Al Larson, Annette Mahler, Ryan Mattison, Lee Powell, and Brenda Ryther. We met sixteen times from August 2016 to November 2017 relentlessly reviewing plans and monitoring construction progress.

In addition to the POBTF's sixteen scheduled meetings, members also attended computer GoTo Meetings with architect Vince Micha from Kubala Washatko Architects and project sub-contractors where construction details were discussed. Once construction began, task force members attended on site bi-weekly construction meetings from May through November 2017. These meetings covered everything from selecting altar stone from Germany to the location of security cameras.

The Phase One project included full renovation of the 1958 education "east" wing, which includes new space for infants, children, youth, Sunday School, offices, improvements for Road Home guests, and space for a university student-oriented food pantry. The scope of the project included renovation of heating and cooling systems, roofing, updated fire and security systems, new handicapped accessible bathrooms, handicap accessible door openers, and an additional elevator allowing access to all four floors of the education wing for the first time.

The nave portion of the Phase One project included completion of a new permanent free-standing altar platform, renovation of the rear choir balcony, new sound system, heating and cooling system renovation, lighting, flooring, and improvements in the narthex.

In other parts of this annual report, you will find financials associated with this project, but in round numbers, the cost of the Phase One project was \$4.5 million. As a registered state historic landmark, LM received a state historic preservation grant in the amount of \$860,000. To receive this grant, we were required to use historic design standards – most notably was the new reproduction 1958 east education wing windows.

I want to thank the members of the POBTF for their tireless efforts and dedication to the Phase One project. Special recognition goes to Senior Pastor Brad Pohlman and Church Administrator Kim O'Leary. In addition to their normal duties, they both dealt with daily challenges during the construction process, and did so with class and professionalism. I include a special thank you to our architect Vince Micha. Vince's passion for Luther Memorial and his attention to every detail are a wonder to behold.

Randy Burmeister  
Chair, POBTF



**Phase One Building Task Force**  
*Front row (L-R): Annette Mahler, Sue Bangert, Ryan Mattison, Randy Eide, Brenda Ryther. Back row: Gary Brown, Randy Burmeister (chair), Lee Powell, Al Larson.*

# The Keep at Luther Memorial

Sue Bangert & Helen Hartman, Co-Chairs

On June 27, 2017, the Luther Memorial Council approved a working agreement for a UW Student Outreach (Basement) Task Force to develop recommendations for use of the newly remodeled east wing basement. Task force members are Sue Bangert and Helen Hartman (co-chairs), Janet Zentner (note-taker), Brenda Ryther, Pastor Brad Pohlman, Pastor John Worzala Dumke, Pastor Emily Tveite, Suelyn Swiggum and UW student Junior Quintera. At their meetin on Nov. 30, 2017, the council voted to transition the task force into The Keep at Luther Memorial ministry team. On July 1, 2019, an evaluation of the operation and governance will be implemented to make recommendations for adjustments, if needed. The Keep ministry team will be responsible for governance, operation oversight, budget maintenance, and regular communication with the council and the congregation.

The task force has met throughout the fall and winter. Thus far they have:

- Toured the UW Student Activities Center (SAC).
- Spoken with Professor Lydia Zepeda, who has done a study on the social barriers to using food pantries, including data on the need;
- Met with staff at the Open Seat Food Pantry for UW students, located at the SAC.
- Met with a representative of the Second Harvest Food Pantry;
- Named the new ministry space “The Keep at Luther Memorial.” The word *keep* is an apt reflection of our potential ministries. It evokes a secure, safe place that provides essentials for living, such as food, clothing, and other necessities.
- Visited several area food pantries to learn about their operations;
- Formed work teams to: 1) develop an application process for student groups; 2) work through the nitty-gritty operational issues; 3) develop a governance structure; 4) determine layout and furnishing needs.
- Worked on a budget and communication plan.

The primary goal of the ministry is to ensure support to those in our midst in need of assistance, focusing on students at UW-Madison, Edgewood College, and Madison College. Food insecurity is a very real problem. College student debt has soared and many students are on a limited budget that often results in going without personal essentials, food, and even shelter. This often extends beyond our student population to others, such as UW staff. Currently, our partner in ministry to students, the Lutheran Campus Ministry (LCM), serves a daily free lunch and distributes personal care products through their Caring Closet Ministry. This last ministry is a student-lead ministry to other students.

The task force is targeting those campus student organizations with an interest in serving others. This results in student leadership development, another goal of this ministry. Space in The Keep can be used by student groups to provide their outreach ministries to others in the community or on Madison campuses. The Keep task force is suggesting LM congregation members serve as mentors to each student group, to aid in that leadership development.

The task force is also discerning the feasibility of establishing a food pantry. With the transition of The Road Home from shelter to permanent housing, this new ministry could provide an opportunity for the LM family to serve the campus community more directly. A food pantry could be operated by members of the LM congregation, perhaps in partnership with the LCM.

The possibilities are exciting! Our location, changes in the church’s physical structure, and focus of the congregation’s leadership on campus ministry open the door to vibrant and critical student ministries. As our faith community seeks to bring justice, love and comfort to college students in our community, let us each remember the gifts that God has given us, and our ability to provide sustenance to another—to be our brother’s keeper.

# Proposed Constitutional Updates

Background: On behalf of the congregation the Governance Committee reviewed constitutional items 12.05.c., 12.05.d. and 12.05.g. for three reasons. One, to clarify under what financial circumstances a special congregational meeting is necessary. Two, to review the financial numbers that trigger a special congregational meeting. These numbers are part of the original constitution of 1992 and have not been updated for inflation. Three, to review congregational gift acceptance policy and when a special congregational meeting would be necessary.

The following are proposed By-law changes as recommended by the Governance Committee and the Luther Memorial Congregation Council.

Current:

12.05.c. ~~The Congregation Council may without specific authorization of a congregation meeting, enter into contracts of up to an annual aggregate of twenty-five thousand dollars or five percent of anticipated annual budget receipts, whichever is greater, for items not included in the budget.~~

Proposed:

12.05.c. For items that are presented to the Congregation Council for consideration that are not included in the approved annual budget, the Congregation Council may, without specific authorization of a meeting of this congregation, enter into a contract or authorize spending up to a maximum value of \$50,000.

Current with Proposed changes:

12.05.d. The Congregation Council shall prepare an annual budget for adoption by this congregation, shall supervise the expenditure of funds in accordance therewith following its adoption, and may incur obligations of more than twenty-five thousand dollars or five percent of anticipated annual budget receipts only after approval by a meeting of this congregation. The budget shall include this congregation's full indicated share in support of the wider ministry being carried on in partnership with the synod and churchwide organization.

Current with Proposed changes:

12.05.g. The Congregation Council may accept special gifts for designated purposes and enter into contracts not to exceed the amount of the gift ~~or fifty thousand dollars, whichever amount is less.~~



# 2018 Council Nominations

## **Current council members**

*Term (2016–2019)*

Bill Braham

Sue Gaard\*

Steve Neitzel

Jay Suthers\*

*Term (2017–2020)*

Bruce Curtis

Janice Ferguson

Helen Hartman

Kelly Olson

## **Outgoing council members**

Abigail Gaard (young adult)

Jim Nelson

Steve Neitzel (resigned in 2017 with 1 year remaining on term)

Brenda Ryther

## **Nominees for 3-year term**

*(2018–2021)*

Yvonne Eide\*

Cliff Haaland\*

Janelle Allen

Michael Bradley

## **Nominees for 1-year term**

*(2018–2019)*

Ryan Mattison

## **Nominees for 1-year young adult term**

*(2018–2019)*

Nicole Lane (young adult)

*\*second 3-year term*

# Church Administrator

Kim O'Leary, CCA

## **OPERATING FUND**

At its annual meeting on February 12, 2017 the LMC congregation passed an operating budget of \$877,114 with a deficit gap of \$20,898. The following financial report and financial statements reflect how we closed the gap, ending on a positive note thanks to the generosity of many givers and careful financial management by staff and lay members. Please join us at the annual meeting on February 4, 2018 to celebrate the ministry made possible by this generosity.

## **STATEMENT OF ACTIVITIES**

**Income** Total actual 2017 operating income was \$852,691, which was less than one percent (\$3,525) under budgeted income. Pledged and non-pledged gifts to the 2017 operating appeal totaled \$646,847, which was more than one percent over budget. Loose offerings (undesignated cash and coins) exceeded budget while seasonal offerings (Easter, Thanksgiving, Christmas) were \$2,652 under budget, a trend probably related to increased online giving and less giving through envelopes. Designated Gift lines were under budget but of little concern because they largely reflect related expenses that were also under budget. Building Use income, (member and non-member weddings, fees for church events, St. Paul Catholic Center use of church space through November, and U.S. Cellular income) was \$839 over budget. Parking Lot income, considered unrelated business income (taxable) from weekday rental spaces in Grand Central, was slightly under budget by \$400. Also contributing toward operating cash flow in 2017 were LM Foundation grants totaling \$95,332 from Cornerstone, Program, and Mission funds held by the ELCA Endowment.

**Expense** Because of the deficit budget of \$20,898, staff and volunteers worked together to keep total expenses under budget. In fact, expenses were \$24,459 less than budget, thereby eliminating the budget deficit completely. Benevolences to the synod and campus center were paid in full. Pew envelopes provided further benevolence to campus and other ministries. LM Foundation Mission Fund benevolences were paid through the operating fund for the first time. For details, please see separate benevolence listing in this annual report.

## **OPERATING DEDICATED ACCOUNTS**

2017 pre-paid pledges totaling \$14,650 were brought over quarterly to the budgeted operating appeal line. At the end of December 2017, 2018 pre-paid pledges totaled \$45,365. Although pre-paid pledges are also held in the operating checking account, they are moved from the dedicated line to the operating appeal line as needed during the year.

## **STATEMENT OF FINANCIAL POSITION**

The operating checking account ended the year with a \$63,261 positive balance in large part because of donors who gave their 2018 pledge as a pre-paid pledge by 12/31/17 as noted above. With positive cash flow throughout the year, there was no need to tap the operating credit line (\$60,000 limit). The operating checking account earned \$194 in interest and incurred no service fees because of an adequate balance each month. Our relationship with Oak Bank in Fitchburg continues to be a positive experience because of their excellent customer service, online banking, and the bank courier option, which provides a safe way to make deposits twice weekly.

## **TRUST FUND**

### **TRUST DEDICATED ACCOUNTS**

Trust dedicated account balances are held in the trust checking account and roll over from one year to the next. Both inflow and outflow are reflected in each account, but no budgets or pledges are affiliated with any of the accounts, and each account within the Trust Fund should maintain its own positive balance. LMC's trust dedicated accounts are organized into six program areas: Benevolence, Continuing Education, Music, Building, Faith Formation and Growth, and Thanksgiving and Memorials. Within each area there are several accounts.

**Benevolence** Donations may be designated to Transitional Families, Pastors' Discretionary Fund, World Hunger/Disaster Relief, Prayer Shawl Ministry, Food Pantry, and Mission Trips. Thrivent Choice Dollars also are kept here and used at the council's discretion. Because the Road Home hosting program is being discontinued in 2018, any remaining dollars in this account will be used for a similar purpose with council authorization. A new account named "The

Keep” (formerly called University Ministry) received an LM Foundation Mission Fund grant for student related ministries that will be housed in the renovated basement of the church.

**Continuing Education** These accounts receive budgeted income from the operating fund and are used for staff continuing education expenses.

**Music** Three separate accounts make up Music dedicated funds: Music Director’s fund – used for paying musicians for Easter and Christmas and for special music and other expenses; 500<sup>th</sup> Reformation Anniversary fund (formerly the Concert Series fund) – used to pay expenses related to Reformation celebrations, including hosting the St. Thomas Boys Choir in November 2017, with residual dollars in the amount of \$30,909 from an anonymous gift designated for paying off the mortgage; and a remaining balance in the Celebration/Education Leipzig fund – used to pay for expenses relating to Bruce Bengtson’s 35<sup>th</sup> anniversary celebration year in 2013. Gifts that express an appreciation for Luther Memorial’s music ministry are received frequently and are used at the discretion of the Director of Music to offset items not included in the operating budget.

**Building** These accounts include the following: Maintenance Reserve, which receives a budgeted amount from the operating fund and is used for unexpected building expenses; Equipment Reserve, which also receives a budgeted amount from the operating budget and can be used to pay for replacement of small equipment throughout the building; Deposit for Access Tools – either from Grand Central parking renters or church building access cards – used to purchase new cards or return deposits; an Interest Income account, for interest earned on funds in the Trust checking account; and the Mills Street Building account that is used to pay for expenses related to the Lutheran Campus Ministry building, including Building Lessors insurance through Church Mutual Insurance.

**Faith Formation & Growth** Included here are accounts for senior adult ministry (primarily for Oakwood quarterly worship and lunches); men’s and women’s retreat accounts; youth and family ministry; and an account with a positive balance left over from Theological Conferences held several years ago.

**Thanksgiving & Memorials** This area has two separate accounts – one for undesignated memorials and one for designated memorials (when a memorial is designated to a specific ministry either by the family or the donor).

**STATEMENT OF FINANCIAL POSITION**

Trust checking account funds earned interest of \$616 in 2017. The reconciled balance in the account on December 31 of \$156,179 included program area balances as follows:

<u>PROGRAM AREA</u>	<u>BALANCE ON 12/31/17</u>
Benevolence	\$ 34,541
Continuing Education	12,088
Music	8,178
Building	90,289
Faith Formation & Growth	4,645
Thanksgiving & Memorials	6,438

**BUILDING FUND**

**STATEMENT OF ACTIVITIES**

**Income** Building fund income in 2017 totaled \$1,772,732 and included the following:

- \$490,051 capital appeal income (includes over \$13,000 in non-pledged income)
- \$780,712 state tax credits from Phase One Renovation
- \$500,000 second half of anonymous gift designated for debt reduction (\$30,909 residual moved to trust)
- \$1,873 portion of bequest designated by LM Council for capital appeal
- \$96 interest income

**Expense** The Statement of Activities reflects mortgage interest expense of \$360 prior to paying off the mortgage with the anonymous designated gift; \$53,099 in construction loan fees and interest for the Phase One Renovation; closing costs and interest on the Oak Bank building fund credit line that was used just once during 2017 when the construction loan maximum was reached; architect fees of \$349,985; general contractor fees of \$3,608,650; direct contracts totaling \$175,931; plus expenses totaling \$15,303 related to capital appeal fundraising and \$4,863 for expenses involved in the temporary office move to the lower level during the renovation. Once we’ve received final paperwork from Vogel during the first quarter of 2018, an accounting of the Phase One project will be submitted to the council and the Administration & Finance Committee.

**STATEMENT OF FINANCIAL POSITION**

The mortgage principal balance of \$118,731 at the beginning of 2017 was paid off completely in January with the second portion of a generous and anonymous gift designated for debt reduction. Of this second \$500,000 gift, after paying off the mortgage, \$350,360 stayed in the capital appeal fund, while \$30,909 was

transferred to the trust checking account as mentioned above. The Columbarium North Wall Receivable was reduced in 2017 by \$5,200 when it received designated portions of Columbarium niche income per the agreement established in 2016.

As of December 31, the construction loan balance was \$2,619,269 for the Phase One Renovation. Once Vogel's final accounting is received in 2018, the balance at that time will be converted to a mortgage. The Capital Appeal checking account balance on December 31 was \$81,574, part of which could be used to pay down the construction loan balance before converting it to a mortgage.

### **2017 BUILDING HIGHLIGHTS**

**Phase One Renovation** The staff are very pleased with their new offices and appreciate the support and encouragement they received from the council, PASS Committee, and many other congregation members during the renovation, especially Bill Hunnex who planned the temporary office move to the lower level and the move to newly renovated space on the second floor. Please see Phase One Renovation Task Force Chair Randy Burmeister's excellent report in this Annual Report book for details on the renovation process.

**Braun ThyssenKrupp** has been contracted to provide service on the 1983 Dover elevator and the newly installed Braun ThyssenKrupp elevator, which is under warranty until September 2018.

**Repairs in 2017** included replacement of the control boards for the boilers; an emergency repair to the boiler flue cap; flex connector and actuator replacements for air handling units; minor electrical repairs; annual back flow testing and certification; and pumping out of the basement sump pit, garage catch drains, and kitchen grease pit.

### **COMMITTEE/TASK FORCE NEWS**

**Administration & Finance Committee** – Mike Heggeseth chaired this group and led its work in these areas:

- recommending the 2017 budget to council
- converting the former building fund to the capital appeal fund
- welcoming Barb Hughes, who returned to the Committee after serving on various other committees and boards, and Yvonne Eide, Jim Nelson, and Jay Suthers as council liaisons
- reviewing an Oak Bank building appraisal in preparation for approval of the Phase One building project construction loan
- approving credit line renewals and noting interest rate increases

- discussing e-pay options for church invoices
- examining quarterly financial review reports and the annual synod audit form
- overseeing the work of the financial review team, including inviting the financial review team to its May meeting and sending a committee member to join the second quarter review
- offering guidance as changes were made to the purser report, including inviting counting teams to offer input during a regular committee meeting
- reviewing staff checklists and the corresponding archive policy and procedure
- approving an expanded IT policy for submission to the Operations Manual
- hearing a report from the Church Administrator on attending (along with the financial review team) a day-long seminar called Faith in Numbers presented by Wegner CPAs
- deciding to engage Wegner CPAs in a professional review of our quarterly financial review process
- regularly reviewing operating cash flow charts and financial statements for all funds
- reviewing pastor and music discretionary fund and designated and undesignated memorial fund reports
- managing the committee membership grid in keeping with governance guidelines
- overseeing an annual review of our computer security system initiated by Vanco Services, the firm contracted to provide online giving services
- approving the use of undesignated thanksgiving and memorial funds for additional ELW hymnals to replace those lost or damaged
- forming an insurance policy subgroup (Bill Hunnex, Pat Roloff, Kim O'Leary) to work with Church Mutual on the 2017-20 policy renewal
- listening to periodic updates on Phase One Renovation finances and the state tax credit process
- working with staff to develop the 2018 operating budget during the fall stewardship process

**Facilities Committee** Under Al Larson's third year as chair, this committee met quarterly in 2017 to keep current on the following items:

- continuing work on a five-year major maintenance project budget plan for the church and the Lutheran Campus Ministry building
- placing parking issues and opportunities on its agenda in order to keep the mission statement of the Parking Lot Work Group alive including ongoing communication to the congregation and new signs for the campus ministry garage in 2018
- welcoming Helen Hartman and Kelly Olson as council liaisons to the committee
- listening to Phase One Renovation updates from members also serving on the Phase One Task Force
- reviewing and approving an HVAC maintenance

contract reduced in scope because of repairs to ice tanks

- approving estimates for HVAC repairs
- getting out of an unfavorable contract with Otis Elevator in anticipation of a maintenance contract with the new elevator installer, Braun ThyssenKrupp, for both elevators in 2018
- performing manufacturer approved repairs to baptismal font seams (Lee Powell and Dan Zerger)
- listening to regular and favorable updates on St. Paul Catholic Center's presence in the building
- participating in the High Maintenance Work Group to replace lights in the sanctuary
- attending meetings on 2017-19 Chemistry Building construction
- meeting with MG&E reps regarding a new summer program to monitor usage data
- hearing reports from a campus ministry and church oversight group that monitors building care according to the lease agreement between the two entities
- working with Forward Electric regarding electrical issues at the church and campus ministry building
- retrofitting narthex lighting with LED technology (Lee Powell)
- reviewing HVAC proposals for 2018 service contracts, mechanical and software
- attending installation and training for new building access card program
- reviewing revised fire extinguisher list post renovation
- recommending a 2018 operating maintenance budget

**PASS Committee** – Under Laura McGuire's second year as chair, activities included the following:

- supporting the 2017 PASS budget including a synod recommended step increase and cost of living increase
- bidding good bye to three long term members: Barb Hughes, Mary Powell, and Peter Rahko
- welcoming council liaisons Bruce Curtis and Cliff Haaland
- managing the committee membership grid in keeping with governance guidelines
- discussing the possibility of a pastoral intern position
- supporting the Visitation Pastor hiring process including approving the position description and welcoming Rebecca Ninke to the staff in October
- encouraging Senior Pastor and Church Administrator 2017 continuing education plans
- listening to reports on annual reviews of all positions
- approving a list of added responsibilities to the Church Administrator position during the renovation

- okaying the Friday closing of the church office from May to August during the renovation
- overseeing the Protection of the Vulnerable Work Group
- approving a plan to archive personnel records securely and confidentially
- approving a 2018 maternity leave for the Women's Group Facilitator per Employee Handbook guidelines
- welcoming the involvement of the Family Ministry Team's support for Sunday morning nursery coordinators
- increasing the hourly wage for Sunday nursery coordinators as of Fall 2018 and welcoming three new coordinators to the Sunday morning rotation
- holding an annual staff appreciation lunch
- approving 2018 sabbaticals for the Director of Shared Ministry and Church Administrator positions
- making a decision on the 2018 Portico health benefit option
- recommending a 2018 personnel budget
- and last, but certainly not least, supporting and encouraging the staff during months of renovation

#### **2017 FINANCIAL STATEMENTS**

Included at the back of the Book of Annual Reports are the following sets of financial statements:

1. LMC Operating Fund Statement of Activities  
LMC Operating Dedicated Accounts  
LMC Operating Fund Statement of Financial Position
2. LMC Trust Fund Dedicated Accounts  
LMC Trust Fund Statement of Financial Position
3. LMC Capital Appeal Statement of Activities  
LMC Capital Appeal Statement of Financial Position
4. LMC Columbarium Statement of Activities  
LMC Columbarium Statement of Financial Position
5. LM Foundation Statement of Activities  
LM Foundation Statement of Financial Position

# 2017 Year-End Financials

Luther Memorial Church

## Statement of Activities

### Operating Fund

December 2017

	<u>Current Month Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>Annual Budget vs. YTD Actual</u>	<u>YTD as % of YTD Budget</u>
<b>Income</b>						
<b>Offerings</b>						
Operating Income Totals:	69,627	662,346	656,414	656,414	5,932	101
Designated Gifts Totals:	5,455	15,271	25,262	25,262	(9,991)	60
Offerings Totals:	75,082	677,618	681,676	681,676	(4,058)	99
<b>Other Income</b>						
Building Use Income Totals:	3,775	60,347	59,508	59,508	839	101
Unrelated Business Income Totals:	0	19,200	19,600	19,600	(400)	98
Grants/Gifts/Bequests Totals:	7,944	95,332	95,332	95,332	0	100
Misc. Income Totals:	15	194	100	100	94	194
Other Income Totals:	11,734	175,073	174,540	174,540	533	100
Income Totals:	86,816	852,691	856,216	856,216	(3,525)	100
<b>Expense</b>						
<b>Ministry Area</b>						
Totals:	21,790	76,743	85,825	85,825	9,082	89
Ministry Area Totals:	21,790	76,743	85,825	85,825	9,082	89
<b>Administration &amp; Finance</b>						
Office Totals:	1,767	22,147	22,253	22,253	106	100
Administration Totals:	762	32,921	35,774	35,774	2,853	92
Information Technology Totals:	1,040	11,723	11,052	11,052	(671)	106
Administration & Finance Totals:	3,568	66,791	69,079	69,079	2,288	97
<b>Facilities &amp; Renovation</b>						
Facilities Totals:	10,357	84,526	93,542	93,542	9,016	90
Facilities & Renovation Totals:	10,357	84,526	93,542	93,542	9,016	90
<b>Personnel &amp; Staff Support</b>						
Ministry Program Staff Totals:	31,649	362,427	358,207	358,207	(4,220)	101
Ministry Support Staff Totals:	9,711	98,021	104,441	104,441	6,420	94
Staff Benefits & Expenses Totals:	14,332	163,093	164,320	164,320	1,227	99
Personnel & Staff Support Totals:	55,692	623,542	626,968	626,968	3,426	99

<b>Governance and Executive</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>	<b>Annual Budget vs. YTD Actual</b>	<b>YTD as % of YTD Budget</b>
Totals:	56	1,053	1,700	1,700	647	62
Governance and Executive Totals:	56	1,053	1,700	1,700	647	62
Expense Totals:	91,464	852,655	877,114	877,114	24,459	97
<b>Income - Expense:</b>	(4,648)	36	(20,898)	(20,898)	20,934	

*Luther Memorial Church*

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**Dedicated Accounts**

*Operating Fund*

December 2017

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<b>Account Description</b>	<b>Beginning Balance</b>	<b>Month Credits</b>	<b>Month Debits</b>	<b>YTD Credits</b>	<b>YTD Debits</b>	<b>Ending Balance</b>
Pre-paid Operating Income	14,650	45,365	0	45,365	14,650	45,365
<b>Total for selected dedicated accounts:</b>	14,650.00	45,365.00	0.00	45,365.00	14,650.00	45,365.00



*Luther Memorial Church*

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**Statement of Financial Position**

*Operating Fund*

December 2017

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	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
<b>Assets</b>					
<b>Current Asset</b>					
LMC Operating Checking	32,510	22,544	63,261	40,717	30,751
<b>Total Assets:</b>	<u>32,510</u>	<u>22,544</u>	<u>63,261</u>	<u>40,717</u>	<u>30,751</u>
<b>Net Assets</b>					
<b>Equity</b>					
LMC Operating Equity	17,860	17,860	17,860	0	0
<b>Dedicated Accounts</b>					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	14,650	0	45,365	45,365	30,715
Dedicated Accounts Totals:	<u>14,650</u>	<u>0</u>	<u>45,365</u>	<u>45,365</u>	<u>30,715</u>
Current Period Changes to Net Assets	0	4,684	36	(4,648)	36
<b>Total Net Assets:</b>	<u>32,510</u>	<u>22,544</u>	<u>63,261</u>	<u>40,717</u>	<u>30,751</u>
<b>Total Liabilities &amp; Net Assets:</b>	<u>32,510</u>	<u>22,544</u>	<u>63,261</u>	<u>40,717</u>	<u>30,751</u>

Luther Memorial Church

Dedicated Accounts

Trust Fund

December 2017

	<u>Beginning Balance</u>	<u>Month Credits</u>	<u>Month Debits</u>	<u>YTD Credits</u>	<u>YTD Debits</u>	<u>Ending Balance</u>
<b>Trust Dedicated Fund</b>						
<b>Benevolence</b>						
Totals:	25,326	14,751	10,332	35,386	26,171	34,541
Benevolence Totals:	25,326	14,751	10,332	35,386	26,171	34,541
<b>Continuing Education</b>						
Totals:	10,644	638	902	7,650	6,206	12,088
Continuing Education Totals:	10,644	638	902	7,650	6,206	12,088
<b>Music</b>						
Totals:	12,716	16,989	11,108	58,303	62,841	8,178
Music Totals:	12,716	16,989	11,108	58,303	62,841	8,178
<b>Building</b>						
Totals:	97,266	143	3,151	8,916	15,893	90,289
Building Totals:	97,266	143	3,151	8,916	15,893	90,289
<b>Faith Formation &amp; Growth</b>						
Totals:	3,854	1,516	230	5,296	4,505	4,645
Faith Formation & Growth Totals:	3,854	1,516	230	5,296	4,505	4,645
<b>Thanksgiving &amp; Memorials</b>						
Totals:	6,728	649	92	5,702	5,992	6,438
Thanksgiving & Memorials Totals:	6,728	649	92	5,702	5,992	6,438
Trust Dedicated Fund Totals:	156,534	34,685	25,814	121,253	121,608	156,179
<b>Total for selected dedicated accounts:</b>	156,533.50	34,684.81	25,814.25	121,253.23	121,607.77	156,178.96

*Luther Memorial Church*

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**Statement of Financial Position**

*Trust Fund*

December 2017

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	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
<b>Assets</b>					
<b>Current Asset</b>					
LMC Trust Checking	156,534	147,308	156,179	8,871	(355)
<b>Total Assets:</b>	<u>156,534</u>	<u>147,308</u>	<u>156,179</u>	<u>8,871</u>	<u>(355)</u>
<b>Net Assets</b>					
<b>Dedicated Accounts</b>					
Without Donor Restrictions	16,400	20,193	16,620	(3,573)	220
With Donor Restrictions	140,133	127,115	139,559	12,444	(575)
Dedicated Accounts Totals:	<u>156,534</u>	<u>147,308</u>	<u>156,179</u>	<u>8,871</u>	<u>(355)</u>
Current Period Changes to Net Assets	0	0	0	0	0
<b>Total Net Assets:</b>	<u>156,534</u>	<u>147,308</u>	<u>156,179</u>	<u>8,871</u>	<u>(355)</u>
<b>Total Liabilities &amp; Net Assets:</b>	<u>156,534</u>	<u>147,308</u>	<u>156,179</u>	<u>8,871</u>	<u>(355)</u>

Luther Memorial Church

Statement of Activities

Capital Appeal

December 2017

	<u>Current Month Actual</u>	<u>YTD Actual</u>	<u>YTD Budget</u>	<u>Annual Budget</u>	<u>Annual Budget vs. YTD Actual</u>	<u>YTD as % of YTD Budget</u>
<b>Income</b>						
<b>Phase 1 Renovation</b>						
Totals:	851,763	1,270,763	0	0	1,270,763	0
Phase 1 Renovation Totals:	851,763	1,270,763	0	0	1,270,763	0
<b>Other Income</b>						
Totals:	3	501,969	0	0	501,969	0
Other Income Totals:	3	501,969	0	0	501,969	0
Income Totals:	851,766	1,772,732	0	0	1,772,732	0
<b>Expense</b>						
<b>Phase 1 Renovation</b>						
Capital Appeal Totals:	0	20,165	22,000	22,000	1,835	92
Architect Totals:	44,036	349,985	403,986	403,986	54,001	87
General Contractor Totals:	(81,052)	3,608,650	3,786,800	3,786,800	178,150	95
Direct Contracts Totals:	7,749	175,931	148,383	148,383	(27,548)	119
Oak Bank Totals:	11,375	53,906	0	0	(53,906)	0
Phase 1 Renovation Totals:	(17,892)	4,208,638	4,361,169	4,361,169	152,531	97
<b>Building</b>						
Totals:	0	30,909	0	0	(30,909)	0
Building Totals:	0	30,909	0	0	(30,909)	0
Expense Totals:	(17,892)	4,239,547	4,361,169	4,361,169	121,622	97
<b>Income - Expense:</b>	869,658	(2,466,815)	(4,361,169)	(4,361,169)	1,894,354	

*Luther Memorial Church*

**Statement of Financial Position**

*Capital Appeal*

December 2017

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
<b>Assets</b>					
<b>Current Asset</b>					
Capital Appeal Fund Checking	42,651	73,459	81,574	8,115	38,923
<b>Long-term Asset</b>					
Fixed Assets - Building/Land	5,553,402	5,553,402	5,553,402	0	0
Receivable - Columbarium North Wall	35,364	30,164	30,164	0	(5,200)
Long-term Asset Totals:	5,588,766	5,583,566	5,583,566	0	(5,200)
<b>Total Assets:</b>	5,631,417	5,657,025	5,665,140	8,115	33,723
<b>Liabilities</b>					
<b>Long-term Liability</b>					
Mortgage Principal - 4/05/18	118,731	0	0	0	(118,731)
Capital Appeal Renovation Liability	0	3,480,812	2,619,269	(861,543)	2,619,269
Long-term Liability Totals:	118,731	3,480,812	2,619,269	(861,543)	2,500,538
<b>Total Liabilities:</b>	118,731	3,480,812	2,619,269	(861,543)	2,500,538
<b>Net Assets</b>					
<b>Equity</b>					
Building Fund Equity	5,512,686	5,512,686	5,512,686	0	0
<b>Dedicated Accounts</b>					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	0	0	0	0	0
Dedicated Accounts Totals:	0	0	0	0	0
Current Period Changes to Net Assets	0	(3,336,473)	(2,466,815)	869,658	(2,466,815)
<b>Total Net Assets:</b>	5,512,686	2,176,213	3,045,871	869,658	(2,466,815)
<b>Total Liabilities &amp; Net Assets:</b>	5,631,417	5,657,025	5,665,140	8,115	33,723

Luther Memorial Church

Statement of Activities

Columbarium

December 2017

Account Description	Current Month Actual	YTD Actual	YTD Budget	Annual Budget	Annual Budget vs. YTD Actual	YTD as % of YTD Budget
<b>Income</b>						
<b>Columbarium</b>						
Niche Payment	0	6,500	0	0	6,500	0
Misc. Income	0	0	0	0	0	0
Totals:	0	6,500	0	0	6,500	0
<b>Other Income</b>						
Columbarium Interest/Income Distribution	58	222	0	0	222	0
Change in Market Value	0	293	0	0	293	0
Other Income Totals:	58	515	0	0	515	0
Columbarium Totals:	58	7,015	0	0	7,015	0
Income Totals:	58	7,015	0	0	7,015	0
<b>Expense</b>						
<b>Columbarium</b>						
Engraving - Stone	350	770	0	0	(770)	0
Engraving - Plate	0	60	0	0	(60)	0
Columbarium Admin Expense	0	26	0	0	(26)	0
Totals:	350	856	0	0	(856)	0
Columbarium Totals:	350	856	0	0	(856)	0
Expense Totals:	350	856	0	0	(856)	0
<b>Income - Expense:</b>	(292)	6,159	0	0	6,159	

*Luther Memorial Church*

**Statement of Financial Position**

*Columbarium*

December 2017

	<b>Year Begin Balance</b>	<b>Balance Last Month</b>	<b>Year to Date Balance</b>	<b>This Month Change</b>	<b>Year to Date Change</b>
<b>Assets</b>					
<b>Current Asset</b>					
Columbarium Operating Checking	2,540	6,136	2,986	(3,150)	446
<b>Long-term Asset</b>					
Columbarium Trust Fund - Endowment	3,277	3,733	3,791	57	513
Columbarium Perpetual Care Fd CD 7/05/18	25,969	25,969	25,969	0	0
Long-term Asset Totals:	29,246	29,702	29,760	57	513
<b>Total Assets:</b>	<b>31,787</b>	<b>35,838</b>	<b>32,746</b>	<b>(3,092)</b>	<b>959</b>
<b>Liabilities</b>					
<b>Long-term Liability</b>					
Repayment - Columbarium North Wall	35,364	32,964	30,164	(2,800)	(5,200)
<b>Total Liabilities:</b>	<b>35,364</b>	<b>32,964</b>	<b>30,164</b>	<b>(2,800)</b>	<b>(5,200)</b>
<b>Net Assets</b>					
<b>Equity</b>					
Columbarium Equity	(3,577)	(3,577)	(3,577)	0	0
<b>Dedicated Accounts</b>					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	0	0	0	0	0
Dedicated Accounts Totals:	0	0	0	0	0
Current Period Changes to Net Assets	0	6,451	6,159	(292)	6,159
<b>Total Net Assets:</b>	<b>(3,577)</b>	<b>2,874</b>	<b>2,582</b>	<b>(292)</b>	<b>6,159</b>
<b>Total Liabilities &amp; Net Assets:</b>	<b>31,787</b>	<b>35,838</b>	<b>32,746</b>	<b>(3,092)</b>	<b>959</b>

Luther Memorial Church

Statement of Activities

LM Foundation

December 2017

<b>Account Shortcut and Description</b>	<b>Current Month Actual</b>	<b>YTD Actual</b>	<b>YTD Budget</b>	<b>Annual Budget</b>	<b>Annual Budget vs. YTD Actual</b>	<b>YTD as % of Annual Budget</b>
<b>Income</b>						
<b>Income</b>						
<b>Other Income</b>						
1060 Additions/Transfers	0	0	0	0	0	0
1062 Income Distributed & Reinveste	21,211	84,082	0	0	84,082	0
1066 Bequests	0	10,785	0	0	10,785	0
1067 LMF Gifts/Misc. Income	15	107	0	0	107	0
1068 Change in Market Value - ELCA	15,224	246,586	0	0	246,586	0
Other Income Totals:	36,450	341,559	0	0	341,559	0
Income Totals:	36,450	341,559	0	0	341,559	0
Income Totals:	36,450	341,559	0	0	341,559	0
<b>Expense</b>						
<b>Expense</b>						
<b>Expense</b>						
1070 W/D - LMC Cornerstone Grant	5,580	66,961	0	0	(66,961)	0
1072 W/D - Mission Endowment Fund	705	8,458	0	0	(8,458)	0
1074 W/D - LMC Program Grant	1,659	19,913	0	0	(19,913)	0
1076 Misc Expense/Transfers to ELCA Endow	79	(3,852)	0	0	3,852	0
1078 Mission Endowment Grant	0	0	0	0	0	0
Expense Totals:	8,023	91,480	0	0	(91,480)	0
Expense Totals:	8,023	91,480	0	0	(91,480)	0
Expense Totals:	8,023	91,480	0	0	(91,480)	0
<b>Income - Expense:</b>	28,427	250,079	0	0	250,079	



*Luther Memorial Church*

**Statement of Financial Position**

*LM Foundation*

December 2017

	<u>Year Begin Balance</u>	<u>Balance Last Month</u>	<u>Year to Date Balance</u>	<u>This Month Change</u>	<u>Year to Date Change</u>
<b>Assets</b>					
<b>Current Asset</b>					
1005 LM Foundation Checking	2,272	2,460	2,396	(64)	124
<b>Long-term Asset</b>					
1014 Cornerstone Fund - LMF	1,520,912	1,676,080	1,696,264	20,184	175,352
1016 Mission Endowment Fund - LMF	195,594	221,174	223,869	2,695	28,275
1018 Program Fund - LMF	432,342	473,059	478,671	5,612	46,329
Long-term Asset Totals:	<u>2,148,849</u>	<u>2,370,313</u>	<u>2,398,804</u>	<u>28,491</u>	<u>249,955</u>
<b>Total Assets:</b>	<u>2,151,121</u>	<u>2,372,773</u>	<u>2,401,200</u>	<u>28,427</u>	<u>250,079</u>
<b>Net Assets</b>					
<b>Equity</b>					
1080 Net Assets	2,151,121	2,151,121	2,151,121	0	0
<b>Dedicated Accounts</b>					
Without Donor Restrictions	0	0	0	0	0
With Donor Restrictions	0	0	0	0	0
Dedicated Accounts Totals:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Current Period Changes to Net Assets	0	221,653	250,079	28,427	250,079
<b>Total Net Assets:</b>	<u>2,151,121</u>	<u>2,372,773</u>	<u>2,401,200</u>	<u>28,427</u>	<u>250,079</u>
<b>Total Liabilities &amp; Net Assets:</b>	<u>2,151,121</u>	<u>2,372,773</u>	<u>2,401,200</u>	<u>28,427</u>	<u>250,079</u>

# 2017 Luther Memorial Foundation Treasurer's Report

Michael Wilson, Treasurer

All assets of the Luther Memorial Church Foundation are invested in the ELCA Endowment Fund Pooled Trust, with the exception of a checking account at Oak Bank with a year-end balance of \$2,460. The checking account is a holding account for small gifts to the Foundation until the balance exceeds the \$2,000 minimum required for a deposit to our ELCA account as well covering a \$1,000 minimum balance for any foundation expenses.

Contributions to the Foundation consist of gifts, bequests and memorials. In 2017, these totaled \$10,892 down from \$86,493 in 2016. Bequests (net of 25% share sent to LMC Operating funds) were \$10,785 and designated gifts totaled \$107. The December 31, 2017 total Endowment Fund balance of \$2,398,804 is 12% (increase of \$249,955) above the December 31, 2016 amount of \$2,148,849. Investment returns net of fees were approximately 15% coupled with the 4.50% payout resulting in the year over year increase in total funds. In 2016 the returns were 6.4% with a 4.75% total payout. The Endowment Fund Pooled Trust A is invested primarily in Exchange Traded Funds with an asset mix of 60% equities, 25% bonds, 10% real estate, and 5% inflation protected government securities.

The Foundation Board approved a 2017 grant of \$95,332 (4.50% of the rolling average balance) proportionately distributed among the three funds Cornerstone (70%); Mission (8%); Program (22%). In 2018 the grant is \$96,884 or 4.5% payout levels. In 2018, the 4.5% payout was maintained and will result in a slight increase to the planned payout to \$96,884.

**Cornerstone Fund** for the maintenance and preservation of the church facilities.  
**Mission Fund** for mission and outreach work.  
**Program Fund** for support of other Luther Memorial programs.

## Stewardship of Resources

The Foundation Board established the following policy to guide the annual distribution of funds from the endowment:

*For funds without donor-imposed spending restrictions, the preferred policy is for the distributions of spendable returns for current use to not exceed 5.0% of the fair market value for the relevant portfolio, based on the average of the preceding 12 quarters. For funds with donor-imposed asset allocations, or distributions, the spendable return will conform with the donor's expressed wishes.*

*From LMCF Investment Policy Statement 12/08*

2017 total withdrawals were planned and executed as follows.

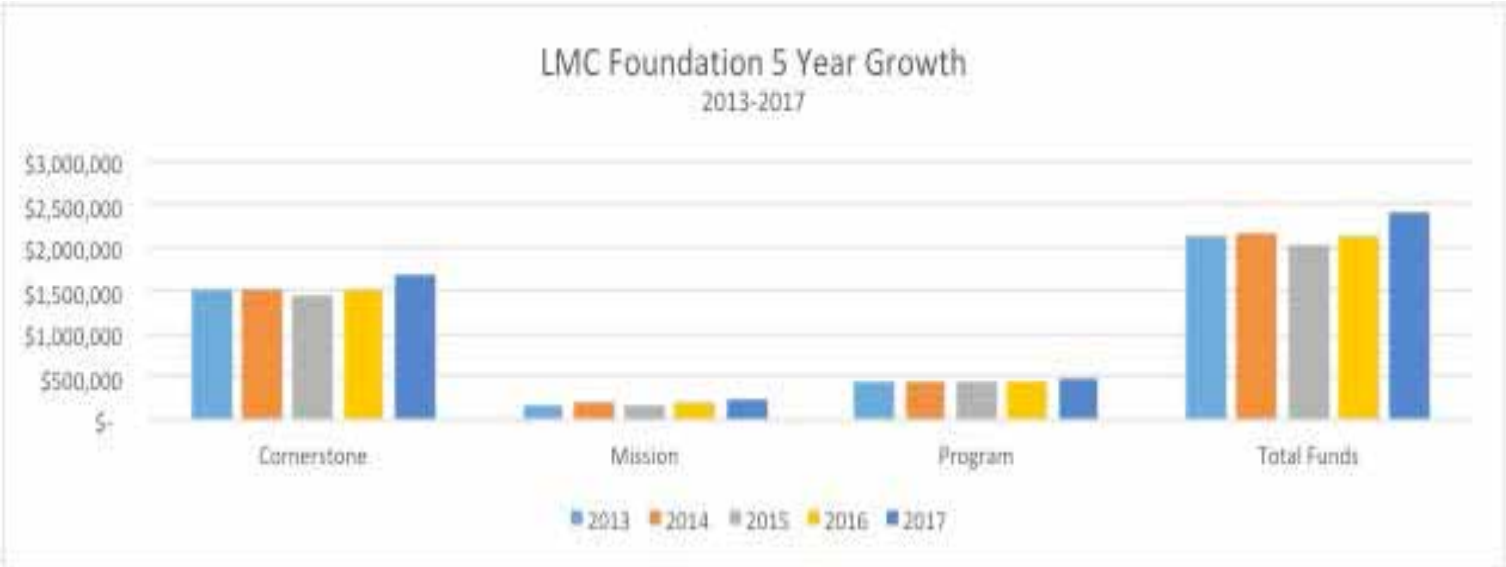
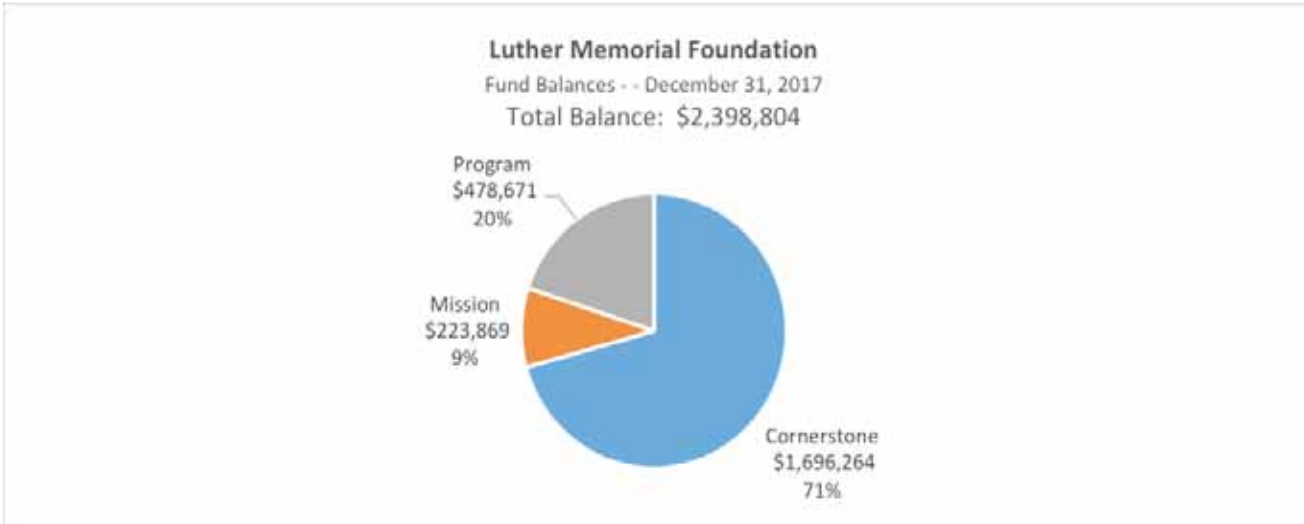
	4.50% Payout
Cornerstone:	\$ 66,961
Mission:	\$ 8,458
Program:	\$ 19,913
<b>Totals</b>	<b>\$ 95,332</b>

## Investments and Earnings

### 2017 Endowment Funds Account Summary

	Beginning Balance	Additions	Withdrawals using 4.50%	Mkt. Value * Change	Ending Balance	2016-2017 Change w/adds
<b>Cornerstone</b>	\$1,520,912	\$8,620	\$66,961	\$233,693	\$1,696,264	11.5%
<b>Mission</b>	\$195,594	\$6,000	\$8,458	\$30,733	\$223,869	14.5%
<b>Program</b>	\$432,342	\$0	\$19,913	\$66,242	\$478,671	10.7%

\*Market value change corresponds to the 15% net of fees investment returns and dividend and interest reinvestment throughout the year. The additions total includes \$4,000 from a check being sent to the Mission Fund on 12/31/16 but deposited in 2017.



# 2017 Benevolence

(with comparison to 2016)

	<u>2016</u>	<u>2017</u>
South Central Synod budgeted benevolence	\$24,000	\$28,000
Lutheran Campus Ministry		
budgeted benevolence	7,000	9,500
extra gifts from members and friends	635	450
Pastors Discretionary Fund (various benevolences)	4,495	3,188
Various Madison food pantries	3,031	2,430
The Road Home	1,831	1,827
Sunday school noisy offerings		
Farming Hope (El Salvador mission)	740	455
Road Home	170	
ELCA Hurricane Disaster		188
Christmas Gifts to Families in Transition	2,030	1,806
Appalachia Service Project (ASP) Mission Trip	9,074	9,674
ELCA World Hunger/Disaster	7,140	6,328
Thrivent Choice (Charitable dollars designated by Thrivent members)	3,792	1,977
Madison Area Jail Ministry	889	1,225
LSS of WI & Upper MI (Off the Square Club)	500	
LM Foundation Mission Fund Grants:		
Madison Area Jail Ministry		500
Pastors' Discretionary Fund		458
Lutheran School of Theology–Matthew Frost seminary assistance		500
Oakwood Foundation		500
Triangle Ministry		500
ELCA – missionaries and young adults in global mission		1,000
The Keep		5,000
<b>Total LM Benevolence</b>	<u>\$ 65,327</u>	<u>\$ 75,506</u>

**Thank you!** These dollar amounts cannot possibly reflect the number of volunteer hours and the many other in kind donations that never cross my desk for reimbursement. Thank you for your ongoing generosity. – *Kim O'Leary, Church Administrator*

# 2017 Parish Register

## MEMBERSHIP STATISTICS

<b>Baptized membership end of 2016</b> .....	<b>808</b>
<b>Baptized members received during 2017</b>	
Baptism: children.....	5
Baptism: adults .....	0
Affirmation of faith.....	4
Transfer.....	10
Other sources/statistical adjustment.....	0
Total members received this year .....	19
<b>Baptized members removed during 2017</b>	
Death.....	4
Transfer.....	19
Other reasons/statistical adjustment.....	0
Total members removed this year .....	23
<b>Baptized membership end of 2017</b> .....	<b>806</b>
<b>Total confirmed membership end of 2017</b> .....	<b>772</b>
<b>Baptized youth confirmed in 2017</b> .....	<b>0</b>
<b>Total # of people actively participating in the life of the congregation in 2017</b> .....	<b>783</b>

## Worship Attendance

Average weekly worship attendance .....	253
<i>Includes attendance at weekday morning services</i>	

## CHILD BAPTISMS

Immanuel James Frey, son of Avery and Christina Frey, born 11/2/2016, baptized 11/19/2017

Lars Herried, son of Peter and Alyson Herried, born 8/26/2016, baptized 9/3/2017

Celia Joan Linske, daughter of Luke and Kai Linske, born 11/18/2016, baptized 8/6/2017

Olivia Grace Stoddard, daughter of Kari Stoddard, born 12/18/2015, baptized 11/19/2017

Ignatius Witham, son of Peter Witham and Chanille Dunn-Witham, born 7/31/2016, baptized 7/30/2017



**NEW MEMBERS RECEIVED**

<b>Name</b>	<b>Date Received</b>	<b>Transferred from</b>
Michael Moscicke	April 30, 2017	St. Alban's Episcopal, Sussex, WI
Caitlin O'Connor	April 30, 2017	King of Glory Lutheran, Arvada, CO
John Xavier	April 30, 2017	St. Paul Lutheran, Herington, KS
Alana Allette	April 30, 2017	Affirmation of Faith
Jonathan Dahl	April 30, 2017	Affirmation of Faith
Sarah Rebholz	April 30, 2017	Affirmation of Faith
Jan Hall	July 19, 2017	Faith Evangelical Lutheran, Glen Ellyn, IL
Jane Hall	July 19, 2017	Faith Evangelical Lutheran, Glen Ellyn, IL
Blake Thorkelson	July 19, 2017	St. Augustine's Episcopal Chapel, Nashville, TN
Rachel Werts	July 19, 2017	Glory of Christ Lutheran, Plymouth, MN
Rebecca Woolums	July 19, 2017	Our Saviour's Lutheran, Arlington Heights, IL
Ann Brewer	July 19, 2017	Affirmation of Faith
Lynne Moberg	December 3, 2017	Faith Lutheran, Columbus, WI
Robert Moberg	December 3, 2017	Faith Lutheran, Columbus, WI
Ming Wai Tai	December 3, 2017	Associate Membership

**TRANSFERS OUT OF LM**

<b>Name</b>	<b>Date of Transfer</b>
Angela & Paxton Bootz	May 2013
Jeff & Milana Cox	October 12, 2014
Andy & Lindsey Craven	March 16, 2017
David & Joy Drummond	December 10, 2017
Karen & Philip Harris	August 4, 2017
Troy, Kristin, Annaliese & Everett Klarkowski	December 19, 2017
Katie Koza	May 4, 2017
Barbara Reynolds	January 3, 2017
John & Joan Ruppenthal	February 17, 2017
Deborah Thies	April 12, 2017

**MEMBER DEATHS**

<b>Name</b>	<b>Date of Death</b>
Russ Braun	March 4, 2017
Marlene Howe	August 15, 2017
Pam Mundt	November 11, 2017
Rosemary Schmidt	November 29, 2017

## WEDDINGS

Name	Date of Wedding
Stefanie Schmidbauer & Ryan Denu	5/27/2017
Lauren Duerst & Jordan Slagowski	6/2/2017
Emily Woelfle & Matt Dorrance	6/16/2017
Laura Klinge & Ryan Moylan	8/26/2017



# 2018 Proposed Operating Budget

2018 Operating Budget	2017 budget	Difference	2018 budget	PAGE 1
INCOME:				% of budget
<b>Offerings:</b>				
Operating Appeal	\$ 638,414	\$ 27,078	\$ 665,492	77.2%
Seasonal and loose offerings	\$ 18,000	\$ 500	\$ 18,500	2.1%
Designated Gifts	\$ 25,262	\$ (4,762)	\$ 20,500	2.4%
<b>Other Income:</b>				
Building Use Income	\$ 59,508	\$ (17,960)	\$ 41,548	4.8%
Unrelated Business Income	\$ 19,600	\$ (400)	\$ 19,200	2.2%
Grants/Gifts/Bequests	\$ 86,874	\$ 1,242	\$ 88,116	10.2%
Misc. Income	\$ 8,458	\$ 310	\$ 8,768	1.0%
<b>TOTAL INCOME:</b>	<b>\$ 856,216</b>	<b>\$ 6,058</b>	<b>\$ 862,274</b>	<b>100.0%</b>
<b>EXPENSE:</b>				
<b>Ministry Areas:</b>				
<b>Belonging</b>	\$ 16,167	\$ (4,167)	\$ 12,000	1.4%
<b>Learning</b>	\$ 5,550	\$ (50)	\$ 5,500	0.6%
<b>Serving</b>	\$ 9,500	-	\$ 9,500	1.1%
<b>Partnering</b>	\$ 28,000	\$ 1,000	\$ 29,000	3.3%
<b>Giving</b>	\$ 2,150	\$ 450	\$ 2,600	0.3%
<b>Worshipping</b>	\$ 16,000	\$ (3,150)	\$ 12,850	1.5%
<b>LM Foundation Mission Grant</b>	\$ 8,458	-	\$ 8,458	1.0%
<b>Ministry Areas Total</b>	<b>\$ 85,825</b>	<b>\$ (5,917)</b>	<b>\$ 80,218</b>	<b>9.1%</b>
<b>Administration &amp; Finance</b>				
<b>Office</b>	\$ 14,800	\$ 285	\$ 15,085	1.7%
Office Equip Maint/Contracts				
Office Supplies/Expense	\$ 4,000	\$ 475	\$ 4,475	0.5%
Postage	\$ 3,453	\$ (650)	\$ 2,803	0.3%
<b>Administration</b>	\$ 100	-	\$ 100	0.0%
Accounting consultant				
Insurance	\$ 33,138	\$ (3,138)	\$ 30,000	3.4%
UBIT expense	\$ -	\$ 550	\$ 550	0.1%
Misc. expense	\$ 1,000	-	\$ 1,000	0.1%
Credit line interest	\$ 100	-	\$ 100	0.0%
Commission Exp/Stock Transfers	\$ 50	\$ 25	\$ 75	0.0%
<b>Information Technology</b>	\$ 1,386	\$ 619	\$ 2,005	0.2%
Payroll Outsourcing				
ConnectNow accounting/LOGOS database	\$ 1,409	-	\$ 1,409	0.2%
Hardware	\$ -	-	\$ -	0.0%
Website hosting/upgrades/Vanco website hosting/Adobe subscription	\$ 899	\$ (94)	\$ 805	0.1%
Telephone/Internet/Email	\$ 4,040	\$ 84	\$ 4,124	0.5%
IT support	\$ -	-	\$ -	0.0%
Internet transactions	\$ 4,704	\$ 840	\$ 5,544	0.6%
<b>Administration &amp; Finance Total</b>	<b>\$ 69,079</b>	<b>\$ (1,844)</b>	<b>\$ 68,075</b>	<b>7.7%</b>

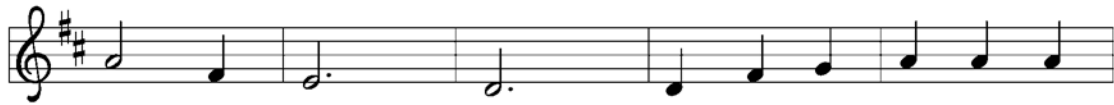


	2017 budget	Difference	2018 budget		PAGE 2
<b>Facilities</b>	\$ 6,000	\$ (1,750)	\$ 4,250	Supplies/Misc Equipment	0.5%
	\$ 44,352	\$ 1,474	\$ 45,826	Fuel & Lights	5.2%
	\$ 6,312	\$ (1,501)	\$ 4,811	Security	0.5%
	\$ 8,868	\$ (2,508)	\$ 6,360	Water & Sewer	0.7%
	\$ 10,010	\$ 1,897	\$ 11,907	Equip/Maint Contracts	1.4%
	\$ 12,000	\$ (3,000)	\$ 9,000	Repairs	1.0%
	\$ 6,000	\$ -	\$ 6,000	Maintenance Reserve	0.7%
<b>Facilities Total</b>	\$ 93,542	\$ (5,388)	\$ 88,154		10.0%
<b>Personnel</b>	\$ 358,207	\$ 23,725	\$ 381,932	Program staff	43.4%
	\$ 104,441	\$ (1,432)	\$ 103,009	Support staff	11.7%
	\$ 164,320	\$ (6,494)	\$ 157,826	Staff benefits & expenses	17.9%
<b>Personnel Total</b>	\$ 626,968	\$ 15,799	\$ 642,767		73.0%
<b>Governance and Executive</b>	\$ 1,700	\$ -	\$ 1,700	Synod assembly, pastoral business expense	0.2%
<b>TOTAL EXPENSE:</b>	\$ 877,114	\$ 3,800	\$ 880,914	<b>Expense</b>	100%
<b>TOTAL INCOME less TOTAL EXPENSE</b>	\$ (20,898)	\$ 2,258	\$ (18,640)		

## I Want to Walk as a Child of the Light



1 I want to walk as a child of the light. I want to  
 2 I want to see . . . the bright-ness of God. I want to  
 3 I'm look - ing for . . . the com - ing of Christ. I want to



fol - low Je - sus. God set the stars to give  
 look at Je - sus. Clear Sun of righ - teous-ness,  
 be with Je - sus. When we have run . . . with



light to the world. The star of my life is Je - sus.  
 shine on my path, and show me the way to the Fa - ther.  
 pa - tience the race, we shall know the joy of Je - sus.

*Refrain*



In him there is no dark-ness at all. The night and the



day are both a - like. The Lamb is the light of the



cit - y of God. Shine in my heart, Lord Je - sus.

Text: Kathleen Thomerson, b. 1934  
 Music: HOUSTON, Kathleen Thomerson  
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